

## PROCEDURES COMMITTEE

2 July 2021

Present:-

Councillors S Aves, F Biederman, A Connett, R Hannaford, J Hodgson, S Hughes, J Trail BEM (Chair) and J McInnes

Apologies:-

Councillors J Hart and C Leaver

\* **1**      **Overview / Refresher of Committee Role and Remit**

The Committee received an overview presentation from the County Solicitor and Head of Democratic Services on the role, remit and terms of reference for the Committee.

\* **2**      **Minutes**

**RESOLVED** that the minutes of the meeting held on 20<sup>th</sup> April 2021 be signed as a correct record.

\* **3**      **Items requiring urgent attention**

There was no item raised as a matter of urgency.

\* **4**      **Motions at Council - Item raised under Standing Order 23(2)**

In accordance with Standing Order 23(2) Councillor Trail had requested that the Committee consider this matter, however, the item was withdrawn.

\* **5**      **Council Meeting - 22 July 2021**

In view of the continued uncertainty regarding social distancing requirements, the Committee noted that the Council meeting on 22 July would take place at the Corn Exchange in Exeter.

It was **RESOLVED**;

- that the Alderman ceremony be postponed until the October meeting;
- that the Leadership Group would not be expected to attend the meeting;
- that a reminder regarding Lateral Flow Testing and how to access them be sent to Group Leaders; and
- that a further conversation would need to take place, involving public health and the health and safety team, regarding how Committee meetings and site visits would operate beyond any Government changes on the 19<sup>th</sup> July, notwithstanding a likely focus on personal responsibility moving forwards.

**NOTES:**

1. *Minutes should always be read in association with any Reports for a complete record.*
2. *If the meeting has been webcast, it will be available to view on the [webcasting site](#) for up to 12 months from the date of the meeting*

\* **DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 11.10 am