

PROCEDURES COMMITTEE

17 September 2019

Present:-

Councillors J Hart (Chair), S Hughes and S Aves

Apologies:-

Councillors J Mathews, F Biederman, A Connett, R Hannaford, N Way and C Wright

* 67

Election of Chair

It was **MOVED** by Councillor Aves, **SECONDED** by Councillor Hughes, and **RESOLVED** that Councillor Hart be elected as Chair for this meeting.

* 68

Minutes

RESOLVED that the minutes of the meeting held on 9 July 2019 be signed as a correct record.

* 69

Items requiring urgent attention

There was no item raised as a matter of urgency.

* 70

Announcements

The Chair welcomed Mrs Saltmarsh to the meeting who was attending in her capacity as a Member of the Standards Committee to monitor compliance with the Council's ethical framework.

* 71

Calendar of Meetings 2020/2021

The Committee considered the draft calendar of meetings for 2020/21 prepared in line with the pattern of previous years, known determinants and relevant factors.

It was **MOVED** by Councillor Aves, **SECONDED** by Councillor Hughes, and

RESOLVED that the draft Calendar for 2021/2021 be approved for publication.

* 72

Speeches at Council

Members considered the current lengths of speeches at Council meetings and considered whether they were fit for purpose or whether changes are required. The current timings were detailed as follows.

- (a) on a minute or other matter relating to the Cabinet, by the Leader or an Cabinet Member: 7 minutes;
- (b) on a minute or other matter relating to any other committee, by the Chair of that committee or the relevant 'spokesperson' of the main Party Groups serving on that Committee: 7 minutes
- (c) by the mover of a motion to remove the 'star' from a minute to enable an amendment to that minute to be considered by the Council: 3 minutes.
- (d) by the mover of any other motion or an amendment: 7 minutes

- (e) by the mover of a motion or an amendment exercising his/her right of reply: 3 minutes
- (f) by the Leader of the Council exercising their right of reply to Budget amendments: up to 10 minutes
- (g) by a Member attending a meeting of a committee under standing order 8(1) or 25: 5 minutes
- (h) all other speeches: 5 minutes

Members proposed the following changes, as outlined below, but asked that no decision be made until further consideration by the Procedures Committee.

- (a) on a minute or other matter relating to the Cabinet, by the Leader or a Cabinet Member: 5 minutes;
- (b) on a minute or other matter relating to any other committee, by the Chair of that committee or the relevant 'spokesperson' of the main Party Groups serving on that Committee: 5 minutes
- (c) by the mover of a motion to remove the 'star' from a minute to enable an amendment to that minute to be considered by the Council: 3 minutes.
- (d) by the mover of any other motion or an amendment: 5 minutes
- (e) by the mover of a motion or an amendment exercising his/her right of reply: 3 minutes
- (f) by the Leader of the Council exercising their right of reply to Budget amendments: up to 10 minutes
- (g) by a Member attending a meeting of a committee under standing order 8(1) or 25: 3 minutes
- (h) all other speeches: 3 minutes

RESOLVED that the suggestions for speech times outlined above be referred to the Motions Working Group to consider, prior to consideration by the Procedures Committee.

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Notice of Motions Working Group

Members noted that the first meeting of the working group would meet on the rising of the next Procedures Committee on 7 November 2019.

RESOLVED that the membership of the working group be expanded to ensure representation from each Political Group.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 10.48 am