

**Originator:** Matthew Thorpe  
**Copy to:** Councillor Alistair Dewhirst, Chairman of Corporate Infrastructure & Regulatory Services  
Scrutiny Committee  
Meg Booth/Sandra Clarke A/COM.CH (1933)  
Paul Bartlett - Finance

**County Treasurer**

Councillor Stuart Hughes  
102 Temple Street  
Sidmouth  
Devon  
EX10 9BJ

County Hall  
Topsham Road  
Exeter  
EX2 4QD

Tel: (01392) 383590  
Email: matthew.thorpe@devon.gov.uk  
Fax: (01392) 381459

Ref: A/COM(1933)  
22 February 2019

Dear Councillor Hughes

**Revenue Budget 2019/20 – Fees and Charges**

I am writing to ask if you will make a decision in accordance with Paragraph 11 of the County Council's Scheme of Delegation by approving the detailed schedule of fees and charges for:

- Highways
- On-Street Parking tariffs

As in previous years the principle that has been applied in reviewing the Highways charges is to ensure that, where the charge is at the discretion of the authority, the charge is set at a level to at least break-even in terms of cost recovery and, where appropriate, to achieve the optimum level of income to the authority.

On-street parking tariffs for longer stays, of an hour or more, were last reviewed in 2016/17 and tariffs relating to shorter stays have not been reviewed in excess of 10 years, in some cases since the launch of that scheme. All tariffs have been reviewed for 2019/20, based on the following principles:

- Short Stay Tariffs – 10% increase (rounded up to nearest 10p).
- Long Stay Tariffs – Increased to parity + 10% (rounded up to nearest 10p) where there are alternative off-street pay and display car parks in the vicinity.
- Long Stay Tariffs – 10% increase (rounded up to nearest 10p) where there are no alternative off-street pay and display car parks in the vicinity.
- Seasonal/Sunday Tariffs have been reviewed based upon alternative off-street pay and display car parks in the vicinity.
- No tariff has been increased by more than 50%.

Continued/.....

Please find enclosed two copies of the Cabinet Member Decision form, to enable you to formally advise me of your decision and in so doing confirm that the entry in the 'interests' box is accurate or amend it accordingly. I would be pleased if you could advise me of your decision as soon as possible by returning one copy of the decision form in the enclosed pre-paid envelope.

If you require any further information, please contact Matthew Thorpe by telephoning (01392) 383590 or e-mailing [matthew.thorpe@devon.gov.uk](mailto:matthew.thorpe@devon.gov.uk)

In accordance with procedures a copy of this letter has been sent to Councillor Alistair Dewhirst as Chairman of Corporate Infrastructure & Regulatory Services Scrutiny Committee.

No action will be taken until all Members of the County Council have been advised of your decision and five working days have elapsed to enable Members to request that the decision be referred to the full Cabinet for consideration or called in by Corporate Infrastructure and Regulatory Services Scrutiny Committee for consideration.

Yours sincerely

**Mary Davis**  
**County Treasurer**

Enclosed:           Record of Decision x 2  
                          Pre-paid envelope