

DEVON COUNTY COUNCIL

COUNCIL/CABINET FORWARD PLAN

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Devon County Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any Framework Decisions to be made by the County Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The County Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one division are to be made by the Cabinet or a Committee of the Cabinet. Framework Decisions are those decisions, which, in line with Article 4 of the Council's Constitution must be made by the County Council.

The Cabinet will, at every meeting, review its forthcoming business and determine which items are to be defined as key decisions and the date of the meeting at which every such decision is to be made, indicating what documents will be considered and where, in line with legislation, any item may exceptionally be considered in the absence of the press and public. The revised Plan will be published immediately after each meeting. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion may need to be rescheduled.* Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will available for inspection at the Democratic Services & Scrutiny Secretariat in the Office of the County Solicitor at County Hall, Topsham Road, Exeter (Telephone: 01392 382264) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge, or on the County Council's web site, 'Information Devon', (<http://www.devon.gov.uk/dcc/committee/>) at any time.

Copies of Agenda and Reports of the Cabinet or other Committees of the County Council referred to in this Plan area also on the Council's Website at (<http://www.devon.gov.uk/dcc/committee/mingifs.html>)

FORWARD PLAN

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to The Democratic Services & Scrutiny Secretariat, County Hall, Exeter, EX2 4QD or by email to: members.services@devon.gov.uk

PART A - KEY DECISIONS

(To Be made by the Cabinet)

| Date of Decision | Matter for Decision | Consultees | Means of Consultation** | Documents to be considered in making decision | County Council Electoral Division(s) affected by matter |
|-------------------------------------|---|-------------------------------------|---|--|---|
| | <i>Regular / Annual Matters for Consideration</i> | | | | |
| 13 December 2017 10 January 2018 | Target Budget: Target Budget: Impact of the Provisional Local Government Settlement for forthcoming year on the preparation of that year's budget and affirmation/re-affirmation of service expenditure targets | N/A | N/A | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 9 February 2018 | Admission Arrangements and Education Travel Review: Approval to admission arrangements for subsequent academic year | Schools, GBs and Phase Associations | Formal consultation and Devon Education Forum | Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 11 April 2018 | County Road Highway Maintenance Revenue Budget and On Street Parking Account Allocation of highway maintenance funding allocated by the Council in the budget for the current/forthcoming financial year | N/A | N/A | Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |

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| 11 April 2018 | County Road Highway Maintenance Capital Budget Update on current years programmes and approval of schemes and proposed programmes for forthcoming financial year | N/A | N/A | Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| <i>Specific Matters for Consideration</i> | | | | | |
| 13 December 2017 | Schools Revenue Budget 2018/19 - DfE Consultation Schools Funding Formula and High Needs Block | Schools and Devon Education Forum | Correspondence, meetings and website | Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| Between 10 January 2018 and 9 February 2018 | Regional Adoption Agency: Approval to Options Appraisal and Business Case for the interim Devon Single LA Hosted RAA (Minute *181/12 April 2017 refers) | Partner Authorities | Meetings and correspondence | Report of the Deputy Chief Officer, Children's Service and Head of Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| Between 10 January 2018 and 9 February 2018 | Family Based Care Tender for provision of fostering placements Award of Contract [NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public] | n/a | n/a | Report of the Head of Childrens Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 10 January 2018 | Roundswell South Business Park | Stakeholders including local residents, businesses, local organisations, statutory and voluntary agencies | North Devon & Torridge Local Plan process (draft plan submitted to Secretary of State and currently at Inquiry) | Report of the Head of Economy, Enterprise and Skills outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | Fremington Rural |

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| 10 January 2018 | Capital Flood Improvement Schemes at Ivybridge and Uplyme Report to highlight the essential flood improvements required at Ivybridge and Uplyme to significantly reduce the ongoing risk and to request approval for carrying out the capital works funded by DCC, Defra Flood Defence Grant in Aid and Local Levy and East Devon District Council (for Uplyme). | DCC Highways and Planning, Parish, Town and District Councils | Email and site meetings. | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | Ivybridge; Axminster |
| 10 January 2018 | Budget Monitoring: Month 6 Approval to Month 8 Report and actions arising | n/a | n/a | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 10 January 2018 | Joint Carer Services Lots 1 and 2 contract award(s) | | | Report of the Head of Adult Commissioning and Health, PA to Tim Golby, Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 9 February 2018 | Future Arrangements for 0-19 Public Health Nursing Services | Users and Interested Parties | Feedback from Stakeholders, Users / User Groups | Report of the Chief Officer for Communities, Public Health, Environment and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 9 February 2018 | Proposal to amalgamate and alter SEN provision at Oaklands Park School and Ratcliffe School, Dawlish | Parents of registered pupils at the schools, school staff, school governors, MP, County Councillors, District Councillors, DfE, schools, Town Council. | Circulation of consultation brochure to all staff, parents and governors, public information session, website, email notifications. | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | Dawlish |
| Between 14 March 2018 and 11 April 2018 | Strategic Intent: Doing What Matters Review of existing Strategic Plan | n/a | n/a | Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |

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| 14 March 2018 | Future Direction of Network Management | n/a | n/a | Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 14 March 2018 | Flood Risk Management Action Plan – Update on the current year’s programme and approval of schemes and proposed investment in 2018/19 | All other Risk Management Authorities | Liaison through Devon Operational Drainage Group | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 14 March 2018 | Strategic Review of Special Educational Needs Provision | | | Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 14 March 2018 | Budget Monitoring: Month 10 | | | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 11 April 2018 | Children in Care - Placement Sufficiency | TBC | TBC | Report of the Chief Officer for Childrens Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 11 April 2018 | Children and Young People Plan Approval to Children & Young People’s Plan for 2018 onwards | | | Report of the Chief Officer for Childrens Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |

PART B - FRAMEWORK DECISIONS

(Requiring approval of the County Council)

| Date of Decision | Matter for Decision | Consultees | Means of Consultation** | Documents to be considered in making decision | County Council Electoral Division(s) affected by matter |
|-------------------------------------|---|--|---|--|---|
| 8 November 2017 7 December 2017 | Heart of the South West - Joint Committee (Council Minute 86 - 16 February 2017) Approval to inter-authority agreement and terms of reference of Joint Committee | Government and Bid partners | Meetings & Correspondence | Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 18 January 2018 | Pay Policy Statement Recommendation to County Council in February of each year to approve, in accordance with the provisions of the Localism Act 2011 of the Councils Annual Pay Policy Statement setting out its policy for each financial year relating to remuneration of Chief Officers and other employees and the relationship between the pay of chief officers and other employees | Appointments & Remuneration Committee | Public Meeting | Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 9 February 2018 15 February 2018 | Revenue Budget, Medium Term Financial Strategy & Capital Programme for next subsequent financial year and beyond | Public, Stakeholders, Trades Unions, Business and Voluntary Sectors and public | Statutory consultations, meetings, fora and public meetings, correspondence and website | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |

PART C - OTHER MATTERS

(i.e. Neither Key Nor Framework Decisions)

| Date of Decision | Matter for Decision | Consultees | Means of Consultation** | Documents to be considered in making decision | County Council Electoral Division(s) affected by matter |
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| | <i>Regular / Annual Matters for Consideration</i> | | | | |
| Between 13 December 2017 and 31 December 2019 | Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions) | As necessary | | Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| Between 13 December 2017 and 1 May 2021 Between 13 December 2017 and 1 May 2021 | Standing items on the future management, occupation, use and improvement of individual holdings and the estate, monitoring the delivery of the Budget & the Estate Useable Capital Receipts Reserve in line with the approved policy and budget framework <i>[NB: Items relating to the letting or occupancy of individual holdings may contain information about, or which is likely to reveal the identity of, an applicant for a holding and about the financial and business affairs of the Council and any prospective or existing tenant that may need to be discussed in the absence of the press and public]</i> | To be considered at the Farms Estates Committee, including any advice of the Council's Agents NPS South West Ltd | | Report of the County Treasurer, Head of Digital Transformation and Business Support outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 13 December 2017 | Treasury Management Mid Year Stewardship Report | n/a | n/a | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 9 May 2018 | Public Health Annual Report 2016-17 Receipt of statutory annual report on the health of people in Devon by the Director of Public Health. | N/A | JSNA | Report of the Chief Officer for Communities, Public Health, Environment and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |

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| Between 9 May 2018 and 14 June 2018 | Approval to Revenue & Capital Outturn, for the preceding financial year | N/A | N/A | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 11 July 2018 | Annual Childcare Sufficiency Report: Endorsement of Annual report outlining how the Council is meeting its statutory duty to secure sufficient early years and childcare places and identifying challenges and actions for the coming year in relation | Interested parties and partners and schools and parents | | Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 11 July 2018 | Treasury Management Stewardship Outturn Report | Corporate Services Scrutiny Committee | n/a | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 14 November 2018 | Devon Safeguarding Adults Board Annual Report 2017 To receive the Annual Report of the Devon Safeguarding Adults Board | N/A | N/A | Report of the Democratic Services and Scrutiny Manager outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| <i>Specific Matters for Consideration</i> | | | | | |