

2023/24 Outturn Summary					
	2023/24 Budget £		Outturn £	Variance £	
Employees	1,984,600	92.1%	1,904,551	80,049	4.03%
Premises, Supplies, Services and Transport, Support	171,600	7.9%	143,178	28,422	16.56%
Income	2,156,200		2,014,729	104,635	4.85%
			<b>Surplus</b>	<b>3,836</b>	<b>0.18%</b>

### Outturn Summary

The above table shows a surplus which is a credit to the hard work of the entire team, who yet again pushed themselves to the limit to deliver. For reference, in 2022/23 the surplus was £4,792.

**In Year Pressures** - This included the pay award which varied to budget by circa £40k and £100k of income not generated. This and other pressures were addressed in several ways - Vacancy Management – Not all staff that left were replaced or not on a like for like basis. Internal recruitment activity reduced the risk of loss of both skilled and new staff without increasing the headcount and costs. External / Additional Work – We sought additional external work where planned/expected work did not materialise.

### Balance Sheet

We prepare a balance sheet each year which sets out our reserves. We have discussed with the Management Board in June 2023 the opportunity to use a some of this to invest in skills and future development. Reserves are allocated as per the Partnership Agreement, which, in summary, allocates any surplus (or deficit) in relation to the Partners funding provision each year. The reserve and allocations are set out below.

Pro Rata split by fte as per Partnership Agreement						
Plymouth	Torbay	Devon	Torrige	Mid Devon	North Devon	Fire
13.6	11.3	17.48				
29.97	16.84	32.26	4.51	8.24	5.4	2.78
£	£	£				
- 19,254.37	- 15,998.11	- 24,747.52				
- 12,836.24	- 10,665.41	- 16,498.35				
- 32,090.61	- 26,663.52	- 41,245.87	-	-	-	
- 61,983.80	358.89	- 61,065.41	- 1,592.63	- 2,490.63	- 336.69	
- 94,074.41	- 26,304.63	-102,311.28	- 1,592.63	- 2,490.63	- 336.69	
P0081	P0082	P0083	P0094	P0095	P0096	P0097
Plymouth	Torbay	Devon	Torrige	Mid Devon	North Devon	Fire
4,274.15	3,551.31	5,493.54	-	-	-	
- 369.26	- 306.81	- 474.60				
- 804.66	- 452.13	- 866.14	- 121.09	- 221.23	- 144.98	- 74.64
3,100.23	2,792.37	4,152.79	- 121.09	- 221.23	- 144.98	- 74.64
- 8,931.35	- 7,420.90	- 11,479.41	-	-	-	-
- 82,042.83	- 16,091.36	- 86,679.08	- 1,713.72	- 2,711.86	- 481.67	- 74.64
- 90,974.18	- 23,512.26	- 98,158.49	- 1,713.72	- 2,711.86	- 481.67	- 74.64

**Small Bodies Return**

In previous years the Committee has received a “small bodies return” which has reported the financial performance of the partnership.

The requirement for a small bodies return has been removed however the return contained good elements of governance and enabled effective year on year comparisons to take place.

For this reason, we set out below key information that formed the basis of the return and which, we consider, is good practice to continue.

The following Accounting Statements for 2023/2 should be read in conjunction with the outturn position at start of this document.

	Year ending		Notes & guidance
	31 March 2023 (£)	31 March 2024 (£)	
<b>Balances brought forward</b>	222,318	227,110	
<b>+ Income</b>	2,118,074	2,038,246	From Partners and Clients for all our services
<b>+ other receipts</b>			None
<b>- staff costs</b>	1,930,240	1,904,551	Salaries, wages, PAYE, NI and pension costs for all employees
<b>- All other payments</b>	183,814	143,178	Premises, Insurance, ICT etc
<b>= Balances carried forward</b>	227,110	217,627	
<b>Total cash</b>	40,834	209,731	We have raised invoices promptly to our Partners and Clients.
<b>Total fixed assets</b>			We do not hold any land, buildings, or substantial fixed assets

I certify that for the year ended 31 March 2024 the accounting statements in this annual return present fairly the financial position of the body and its income and expenditure.

Signed by Responsible Financial Officer (Angie Sinclair)

Date:

**Annual Governance Statement 2023/24**

We acknowledge as the members of Devon Audit Partnership our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements.

We confirm, to the best of our knowledge and belief with respect to the accounting statements for the year ended 31 March 2024 that:

	Agreed		"yes" means that DAP
	Yes	No	
1. We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices	Y		Prepared its accounting statements in the way prescribed by law.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	Y		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of DAP to conduct its business or on its finances.	Y		Has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We carried out an assessment of the risks facing DAP and took appropriate steps to manage those risks.	Y		Considered the financial and other risks it faces and has dealt with the properly.
5. We maintained throughout the year and adequate and effective system of internal audit of DAP's accounting records and control systems.	Y		
6. We considered whether any litigation, liabilities, commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the body and where appropriate have included them in the accounting statements.	Y		Disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.

**Tony Rose**  
**Head of Devon Audit Partnership**