

REVIEW OF ATTENDANCE AND TERMS OF REFERENCE

Report of the Director of Finance and Public Value

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

Recommendation: that the Board be asked to review the attendance record

1. Summary

- 1.1. The Devon Pension Board's Term of Reference currently states that the board will meet four times a year in addition to training events. Attendance at these meetings and training events is recorded and reported.

2. Attendance Log

- 2.1. The Terms of Reference also states that the membership of any member who fails to attend for two consecutive meetings or two consecutive training events shall be reviewed by the Board and shall be terminated in the absence of mitigating factors.
- 2.2. A log showing the attendance of both board meeting and training events is attached in appendix 1 and should be reviewed by the board.

3. Conclusion

- 3.1. The Board is asked to review the attendance log in accordance and approve the revised Terms of Reference.

Angie Sinclair
Director of Finance and Public Value

Electoral Divisions: All

Local Government Act 1972:

List of Background Papers - Nil

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