

SCHEDULE OF DELEGATED POWERS

A. GENERAL DELEGATIONS TO OFFICERS

In line with Articles 4.4, 6.9 and 15.3 and paragraphs 1-7 of this Part of the Constitution relating to the exercise of Council functions, Cabinet functions and other local functions this scheme delegates powers and duties under s14 of the Local Government Act 2000 and the Local Authorities (Functions and Responsibilities) (England) Order 2000, as amended.

The postholders listed below or any successor(s) are authorised to exercise the functions of the County Council and Cabinet (executive and non-executive) relating to the service area or management responsibilities summarised at Part 8 of the Constitution and further delineated below subject to the policy and budget framework approved by the Council or any policies approved by the Cabinet from time to time and to make all the day-to-day decisions which relate to the efficient discharge of those functions, The postholders shall work collaboratively as part of the Council's senior leadership group to support the Council's overall aims in promoting a better quality of life for Devon's residents and may authorise any other officer to make any such decision(s) on his/her behalf.

Postholders are also authorised to provide and market professional and similar services to outside bodies where this is legally permissible.

CHIEF EXECUTIVE

The Head of Paid Service (s4, Local Government & Housing Act 1989 & Local Government Act 2000).

Responsible for the overall strategic direction, policies and priorities of the Cabinet and of the Council, including the overall corporate revenue and capital budget strategy, and performance management of the workforce and the Council. To exercise all executive functions of the council in accordance with paragraph 13 of this part of the Constitution and, where appropriate and in as matters of urgency, any executive functions delegated to members and officers.

Responsible for leading and managing development of strategic planning and implementation of strategies within the corporate framework with partners for all services and activities that contribute to the well-being of communities and the delivery of the Council's 'One Plan' process incorporating planning for change and continuing delivery of services within one framework.

CHIEF OFFICER FOR ADULT CARE & HEALTH

Jointly responsible with the Chief Executive and other Chief Officers for the overall performance of the Council and its workforce and in setting the strategic direction of the Council, integrating resources and utilising external partner relationships.

The Chief Officer for Adult Care and Health will provide strategic leadership in the commissioning and delivery of services to individuals and families including safeguarding adults, support and reablement services for older people, support to those with physical disabilities, learning disabilities, sensory impairments and mental health needs and where appropriate working jointly with statutory partners including health.

The Chief Officer for Adult Care and Health will be responsible for promoting prevention, early intervention and a culture that is person-centred, supporting choice and control and tackling inequalities.

The Council's statutory Director of Adult Social Services (s6, Local Authority Social Services Act 1970) with overall responsibility for services for Adults Social Care.

More information on the role of a DASS can be found in [national guidance on the Statutory Chief](#)

Officer Post of the Director of Adult social Service.

CHIEF OFFICER FOR CHILDREN'S SERVICES

Jointly responsible with the Chief Executive and other Chief Officers for the overall performance of the Council and its workforce and in setting the strategic direction of the Council, integrating resources and utilising external partner relationships.

To provide strategic leadership in the delivery of services to individuals and families including safeguarding and harm reduction services for children, support to those with special educational needs, learning and physical disabilities, sensory impairment and mental health problems and the strategic leadership of schools and learning services.

The Council's statutory Director of Children's Services (s18, Children Act 2004) with overall responsibility for services for Children's Social Care.

CHIEF OFFICER FOR COMMUNITIES, PUBLIC HEALTH, ENVIRONMENT & PROSPERITY

Jointly responsible with the Chief Executive and other Chief Officers for the overall performance of the Council and its workforce and in setting the strategic direction of the Council, integrating resources and utilising external partner relationships.

To provide strategic leadership in the delivery of infrastructure and place shaping and universal population services in Devon including economic development, highways, planning, transport, environmental functions (e.g. countryside management) and regulatory functions (e.g. libraries, trading standards, community safety and resilience) and an integrated youth service, post 16 education & skills, community strategies and cultural services.

Responsible also for leading and managing the development of strategic planning for and commissioning of public health services, exercising appropriate professional responsibility and accountability for their effectiveness and the functions of the Council under s325 of the Criminal Justice Act 2003.

To work within the Council and with partner organisations to improve public health, public health protection and health improvement; promote healthy lifestyles and better health, address threats to health; plan for and respond to emergencies that present a risk to public health; co-operate with the Police, Probation and Prison Services to assess the risks posed by violent or sexual offenders; liaise with the Local Safeguarding Childrens' Board to meet the needs of vulnerable children and, generally, influence the work of NHS commissioners to ensure a whole system approach across the public sector.

Prepare an Annual Report on the Health of the Local Population and the exercise of the Council's functions, to be published by the Council (s75B, National Health Services Act 2006).

The Council's statutory Director of Public Health (s73A, National Health Services Act 2006 and Statutory Member of the County Council's Health and Wellbeing Board (Article 12.5 of the Constitution)

The Council's Senior Responsible Officer for RIPA under the Regulation of Investigatory Powers Act 2000 (RIPA).

CHIEF OFFICER FOR HIGHWAYS, INFRASTRUCTURE DEVELOPMENT & WASTE

Jointly responsible with the Chief Executive and other Chief Officers for the overall performance of the Council and its workforce and in setting the strategic direction of the Council, integrating resources and utilising external partner relationships.

Responsible for the maintenance and management of the local highway network and related assets and infrastructure and the provision of public rights of way; including the promotion of and support for any transport related safety issues and a healthy lifestyle. Responsible for developing and delivering

the Council's Waste Strategy and Policies to comply with all statutory duties placed on the Council as Waste Disposal Authority. Direct and manage the commissioning of consultancy services for transportation, civil engineering, construction management, programme development and programme and project monitoring delivery and determining future development models for services to improve efficiencies in the delivery of strategic outcomes.

The Council's Traffic Manager under the Traffic Management Act 2004.

COUNTY SOLICITOR

The Council's Monitoring Officer (Section 5, LG&HAct 1989) and Chief Legal Advisor.

To safeguard the interests of the Council by the provision of timely and appropriate legal advice and the establishment of effective legal frameworks and procedures to regulate its decision making, responsible for the management of Legal (including land charges and Insurance), Communications, Democracy, Scrutiny, Registration and Coroners Services.

To act as Solicitor to the Council and, in line with Article 14 of the Council's Constitution, to institute, defend or settle any legal proceedings where such action is necessary to give effect to decisions of the Council or to protect the Council's interests; sign any document relating to a legal action to which the Council is or may become a party, authorise the giving of any indemnity by the Council, attest and determine which documents should be sealed by the affixing of the Common Seal and authenticate documents on behalf of the Council and to act as Proper Officer for the receipt and processing of complaints against Members of the Council.

The Council's Proper Officer for the exercise of the Council's functions in relation to the Registration of Births, Deaths and Marriages and the Proper Officer of the Council for the purposes of the Local Government Act 2000, as amended.

Responsible for leading and managing on all aspects of the Council's Human Resources strategies, policies and practices across the Council, to ensure provision of cost effective services and a motivated, developed and fairly rewarded workforce.

The Council's Responsible Person under the Corporate Homicide and Manslaughter Act 2007.

COUNTY TREASURER

The Council's Section 151 (Local Government Act 1972) and the Proper Officer under s115 of the Local Government Act 1972 responsible for the proper administration of the Council's financial affairs, including audit and internal controls and risk management, and the Devon Pension Fund.

Ensuring timely and efficient implementation and delivery of the Council's annual budget, exercising any powers under the Local Government Finance Act 1992, the Audit Commission Act 1998 and associated Regulations, the Local Government Acts 2000 and 2003 relating to both capital finance and revenue expenditure and in connection with precepting or borrowing requirements.

HEAD OF DIGITAL TRANSFORMATION & BUSINESS SUPPORT

Responsible for developing, implementing and maintaining strategies for the delivery of the most effective infrastructure in support of the County Council's strategic priorities to undertake and enhance service delivery across the council including business change, ICT, procurement and business performance and asset strategy and for developing and delivering the Council's Customer Services Strategy and managing the Council's Helpdesks and Customer Service Centre.

HEAD OF ECONOMY, ENTERPRISE & SKILLS

Responsible for leading the Council's strategic approach to place shaping through investment by the public and private sectors in economic activity, enterprise and development. Promote, encourage and support the commissioning of physical and intellectual infrastructure that will support and contribute

to the prosperity of Devon, developing and maintaining effective partnerships with strategic bodies such as the Heart of the South West Local Enterprise Partnership, the Highways Agency, Network Rail and Train Operating Companies, the Homes & Communities Agency and with other appropriate private and public sector partners and maximise the benefit from engagement in EU activity.

Responsible for managing the delivery of directly delivered regulatory services including trading standards, adult & community learning and post 16 education & skills.

HEAD OF PLANNING, TRANSPORTATION & ENVIRONMENT

Responsible for establishing, managing and integrating the County Council's strategic information, assessment and policy functions for communities and places; determining the strategic intelligence, interpretation and needs assessments for the Council and directing strategic policy formulation, commissioning and review including strategic, waste and minerals planning, transportation, flood risk management, education (provision of sufficient and suitable school places) and infrastructure planning generally and managing all aspects of passenger transport through the Transport Co-ordination Service.

Responsible for the Council's statutory development management role as planning, education and transport authority including the promotion of and support for transport related safety issues. Developing the Council's community leadership role in relation to the countryside, climate change and carbon reduction and support the conservation and enhancement of Devon's natural and historic environment and promote and improve access to and understanding of the countryside.

DEPUTY CHIEF OFFICER / CHILDREN'S SERVICES AND HEAD OF SOCIAL CARE

Responsible for the strategic direction, operational commissioning, policy and practice of the Council in relation to the safety and protection of individual children and young people at risk of abuse; developing preventative and early intervention approaches working across agencies and professional groups while maintaining and developing robust joint agency partnership arrangements. Responsible also for regulated services provided by the council for children and young people including children's homes, placement services, the Atkinson Secure Children's Home and fostering and adoption services ensuring that services provided are safe, efficient and effective to meet required regulatory standards and working with commissioners to prepare services for future delivery models.

DEPUTY CHIEF OFFICER / HEAD OF EDUCATION & LEARNING

Responsible for the Council's functions in relation to schools including partnerships and new provision, admissions, school meal eligibility, attendance, educational outcomes for children in care and under achieving groups, SEND code of practice, Early Help and ensuring the delivery of efficient, effective and safe learning services that represent best value. Directing and managing the commissioning of special needs and alternative educational provision.

HEAD OF ADULT COMMISSIONING & HEALTH

Responsible for leading and managing the development of strategic planning for and commissioning services across the full range of social care services for adults and older people, carers and people with special needs and for quality assurance and compliance of services to ensure the delivery of services that are safe, efficient, effective, represent best value and are in the best interest of clients.

HEAD OF ADULT CARE OPERATIONS & HEALTH

Responsible for the strategic direction, operational commissioning, policy and practice of the Council in relation to the safety and protection of vulnerable adults at risk of abuse; developing preventative and early intervention approaches working across agencies and professional groups while maintaining and developing robust joint agency partnership arrangements.

Responsible for regulated services provided by the council for adults including domiciliary care,

residential care homes for long term and respite care, day opportunities and developing and delivering community services managed by Devon County Council and managing the delivery of care management services for adults to ensure those services are safe, efficient and effective, to meet required regulatory standards and working with commissioners to prepare services for future delivery models.

To ensure that duties set out in the Care Act 2014 in relation to preventing, reducing and delaying adult social care needs, the meeting of eligible adult social care needs and the safeguarding of adults are delivered within the current policies of the Council.

B. INDIVIDUAL DELEGATIONS

An officer to whom a delegation has been made by or in accordance with this scheme may further delegate in writing all or any of the delegated functions to another officer either fully or under the control of the delegating officer.

TO THE CHIEF EXECUTIVE

To appoint an officer as proxy for the Council at the general meeting of any company in which the Council is a Shareholder.

To make the necessary declaration on behalf of the Council under the provisions of section 86 of the Local Government Act 1972 when a member of the authority ceases to be a member by reason of failure to attend meetings for a period of six consecutive months without a reason for the failure having been approved.

To approve such changes to memberships of Committees, Joint Committees, Sub-Committees, Working Parties/Panels and Outside Bodies appointed by the County Council as may be notified from time to time by the relevant political group to which those seats have been allocated by the Council.

In conjunction with the relevant Cabinet Member to make payments in cases of maladministration.

TO THE COUNTY SOLICITOR

To act on behalf of the County Council in respect of the Coroner's Service.

Appointed as Returning Officer for County Council elections.

To sign relevant contracts, after all necessary and required authorisations have been obtained.

To register applicants under the War Charities Acts where the conditions of registration have been fulfilled and where no objections have been received as a result of public advertisement.

To institute and conduct legal proceedings in Family Courts in connection with functions relating to children and young persons.

Legal Executives and Trainee Solicitors:

Authorised, pursuant to Section 223 of the Local Government Act 1972 to prosecute or defend or appear in proceedings before a Magistrate's Court on behalf of the County Council and to issue,

process or do any other act or thing necessary to represent the Council in the County Court for the recovery of simple debts arising in contract, tort or by statute or in respect of other statutory matter.
To institute proceedings for non-attendance at Schools.
To institute proceedings in respect of breaches of bye-laws relating to the employment of Children.
To publish and confirm Modification Orders following consideration of proposals by the Public Rights of Way Committee.
To institute legal proceedings for public rights of way offences.
To make and confirm non-contentious Public Path Orders following consultation with the local County Councillor.
To decide all matters relating to the Commons Register (including applications for the Registration of Village Greens) in order to maintain this as a current and accurate record of rights within the County.
To provide response to questions relating to highways, common land and town and village greens as contained in form con29.
To determine requests from Members of the Council for Dispensations, in accordance with the Council's Code of Conduct for Members, following consultation with the Chair of the Council's Standards Committee.
To act, on behalf of the County Council, as its nominee for the purpose of taking out letters of administration of the estate of any person (e.g. applying for Probate) of whom the County Council is a creditor.
To amend the lodging allowance and the base rate of removal allowances annually according to changes in the retail price index.
TO THE CHIEF FINANCE OFFICER (COUNTY TREASURER)
<i>[The County Treasurer shall exercise the undermentioned functions in relation to pensions administration for both Devon and Somerset County Councils in line with the decision of the County Council on 25 April 2013 (Minute 200 refers)]</i>
To exercise discretions contained in the Local Government Pensions Schemes Rules.
To determine requests for early release of deferred pension benefits on compassionate grounds.
To appoint one or more outside providers of "in-scheme" additional benefits for those members who wish to pay AVC's.
To keep a loans register in accordance with Section 46 of the Local Government & Housing Act 1998.
To administer and make all Treasury Management decisions on a day-to-day basis, in line with the Council's Treasury Management Strategy or Policy and if (the Chief Finance Officer) is a CIPFA member, CIPFA's Standard of Professional Practice on Treasury Management.
To undertake long and short term borrowing within the limits set by Central Government and approved by the Council and approve the premature repayment of debt .
To introduce new borrowing arrangements as allowed for in legislation.
To approve the purchase of IT Hardware, jointly with the Cabinet Member with responsibility for Finance or Resources.
To write off any deficiencies, theft or loss in value including obsolete stock exceeding 2.5% or £1,000, whichever is the greater, on any one item revealed on the occasion of the annual stocktaking or otherwise
To write off any debt below the value of £10,000.
TO THE COUNTY SOLICITOR AND CHIEF FINANCE OFFICER (COUNTY TREASURER)
To determine requests for indemnities to Members and Officers acting on behalf of the Council in line with the Council's policy set out at Part 5 of the Council's Constitution in consultation with the Cabinet Member responsible for Finance or Resources.
To oversee the management of the Council's insurance fund and arrange periodic reviews of the same to ensure it contains sufficient funds to pay for past, present and future claims.
To authorise the commence of redundancy processes and at conclusion to authorise redundancy payments for individual members of staff.
TO THE HEAD OF DIGITAL TRANSFORMATION & BUSINESS SUPPORT
To exercise responsibility for the provision and management of all office accommodation and the implementation of the Council's Estates Strategy.
To advertise in accordance with Standing Orders the sale of surplus (or, in appropriate cases, potentially surplus) land and property for any planning uses notwithstanding that such uses

potentially may conflict with the County Structure Plan; provided that any such advertisements make it clear that the Council reserves the right to express an adverse view on any planning applications made by prospective purchasers.
To administer & exercise day-to-day management responsibility relating to the County Farms Estate
To manage the Community Interest process to progress Expressions of Interest received for the running of local assets or the provision of local services.
To act as co-ordinator of the scheme and be given power to act on all financial matters associated with the official operation of Contract Car Hire.
TO THE CHIEF OFFICER FOR COMMUNITIES, PUBLIC HEALTH, ENVIRONMENT & PROSPERITY (PUBLIC HEALTH FUNCTIONS)
To exercise public health protection or health improvement functions that the Secretary of State may delegate to the Council or to the Director of Public Health, either by arrangement or under regulations; including services mandated by Regulations made under s6C of the National Health Services Act 2006 and any such other functions relating to public health as may be prescribed
To exercise the Council's public health response as a responsible authority under the Licensing Act 2003 and to make representations about licensing applications
To provide Healthy Start vitamins (under the Healthy Start and Welfare Food Regulations 2005 as amended) where the Council provides or commissions a maternity or child health clinic.
To make disbursements in accordance with the Council's Museums Policy and the Devon Museums Lifelong Learning Initiative.
To respond to Pharmacy Consolidation Applications following consultations with the Chair of the Health and Wellbeing Board and the local county councillor.
TO THE HEAD OF EDUCATION & LEARNING
To approve, in consultation with the County Treasurer, deficit budgets set by governing bodies (such approval to be granted for the maximum length of two years to repay the deficit. In very exceptional circumstances and only by agreement with the County Treasurer can this be extended to three years).
To take decisions on financial assistance to costs of boarding education within agreed criteria (Report EO/87/119).
To review, in accordance with Section 19 of the Education Act 2002, the composition of a maintained school governing body of the school concerned.
To establish, in accordance with Section 34 of the Education Act 2002, a temporary governing body for any new or proposed school and to appoint temporary governors.
To establish an IEB in accordance with Section 72 of the Education and Inspections Act 2006
To prepare revised Instruments and Articles of Government for Devon Maintained Schools and make any necessary Orders.
To issue, through the Penalty Notices Officer in conjunction with the Education Welfare Service, Penalty Notices on behalf of the County Council relating to unauthorised absence of pupils from school.
In accordance with section 437 Education Act 1996, to issue a School Attendance Order if it appears that a child within the area is not receiving a suitable education either by regular attendance at school, or otherwise.
In accordance with section 446 Education Act 1996, to approve the instigation of legal action under either 443 or 444 Education Act 1996.
In accordance with section 447 Education Act 1996 and section 36(1) Children Act 1989, approve the instigation of an application for an Education Supervision Order.
To appear before any Family Proceedings Court for the purposes of s36(1) of the Children Act 1989 and to decide not to comply with a Court Direction to institute proceedings for an Education Supervision Order,
To administer the day to day affairs of educational charities for which the County Council is trustee.
To determine requests from schools to change early years admission arrangements.
To act as the authorised Officer to require children over 2 to be medically examined in accordance with Section 521(1) of the Education Act 1996.
To Issue directions to admit children to a maintained school. Submit objections against admission arrangements determined by own admission authority schools.
To provide for an Independent Admissions Appeals Service for maintained schools in the LA area.
To approve revenue and external contributions to locally funded schemes included in the approved

Capital Programme up to a maximum of £25,000 per project, in consultation with the Chief Finance Officer and the relevant Cabinet Member.
To determine in consultation with Members of the Appeals Committee, following a Members' route safety walk (supported by a Members route safety report), the eligibility of a route and the respective individual appeal(s) where there is unanimity of, or a clear majority view reached by a Members' route safety walk. (If no agreement is reached, the matter will be deferred for determination to a special meeting of the Appeals Committee where necessary).
TO THE DEPUTY CHIEF OFFICER, CHILDREN'S SERVICES AND HEAD OF SOCIAL CARE <i>The Deputy Chief Officer, Children's Services and Head of Social Care shall exercise adoption functions in relation to both Devon and Somerset County Councils, Plymouth City Council and Torbay Council in accordance with the Regional Adoption Agency arrangements (arrangements approved by the Cabinet on 11 April 2018 (Minute 163 refers) and endorsed by County Council on 24 May 2018 (Minute 97 refers)).</i>
To approve bodies or persons employing school children under Section 37(3) of the Children and Young Persons Act 1933.
To agree to the reimbursement of costs, without waiting for the completion of the legal aid process, in those exceptional cases and where satisfied that any delay would be harmful to the interests of the child, in accordance with the Adoption Act 1976.
Under the Adoption Act 1976 and Adoption Agency Regulations 1983: (a) to consult with the Adoption panel (and with the Medical Adviser) and set out arrangements for governing the prospective functions of the Agency and the Panel and to review the same at least once every 3 years; (b) to be satisfied that staff are appropriately qualified and experienced for the Agency's work; (c) to nominate Medical Advisers; (d) to set up certain procedures in relation to the child and his/her parents (e.g. counselling); (e) to set up certain procedures in relation to a prospective adopter; (f) to make a written report under (iv) and (v) to an Adoption Panel; (g) to refer any proposal to place a child for adoption with a prospective adopter to a Panel; (h) to decide the issues relating to whether or not a child should be adopted or freed for adoption, whether a prospective adopter is suitable and whether they are suitable for the particular child after considering the Panel's recommendations; (i) to implement any decisions in accordance with these procedures; (j) to review cases where 6 months have elapsed since a 'freeing' and no placement has been made.
To appoint independent members of Adoption Panels in consultation with the appropriate Cabinet Member(s).
TO THE CHIEF OFFICER CHILDREN'S SERVICES AND THE HEAD OF EDUCATION AND LEARNING
To approve appropriate support packages for individuals with special educational needs or medical needs of those who have been permanently excluded (in a range of settings) from the High Needs Block Budget.
TO THE CHIEF OFFICER CHILDREN'S SERVICES AND THE DEPUTY CHIEF OFFICER CHILDREN'S SERVICES AND HEAD OF SOCIAL CARE
To approve individual social care, education or support contracts (in a range of settings) in accordance with Part 3 of the Council's Constitution and to such actions being reported to the Cabinet Members with responsibility for Resources and Children's Services.
TO THE CHIEF OFFICER FOR ADULT CARE AND HEALTH
To approve and agree packages of care of up to £5,000 per week.
HEAD OF ADULT CARE OPERATIONS & HEALTH
To provide welfare services pursuant to Section 2 of the Chronically Sick and Disabled Persons Act 1970 within the current policies of the Council
To refuse to issue certificates in accordance with Regulation 10 under the Disabled Persons (Badges for Motor Vehicles) Regulations 1982.
In circumstances of imminent provider failure, to approve interventions (including financial support) to independent sector social care providers to maintain operational delivery and quality in the interests of Devon residents and other users.

HEAD OF ADULT COMMISSIONING & HEALTH
To approve inflationary cost of living increases for externally purchased social care contracts in line with statutory guidance.
In circumstances of imminent provider failure, to approve interventions (including financial support) to independent sector social care providers to maintain operational delivery and quality in the interests of Devon residents and other users.
TO THE CHIEF OFFICER FOR HIGHWAYS, INFRASTRUCTURE DEVELOPMENT & WASTE
To trade permits, as and when required, through the Waste Management Earmarked Reserve to ensure the Council complies with the Landfill Allowance Trading Scheme.
To engage consultants in connection with waste disposal matters.
To take appropriate action for the provision of waste management facilities when it appears expedient to do so.
To take such urgent action as may be necessary to deal with any case of methane migration from landfill sites.
To authorise entry to land under Section 287 of the Public Health Act 1936 to ascertain suitability for waste disposal purposes.
To approve expenditure for recycling projects up to a cash limit of £1,000.
To take all actions necessary and to authorise other officers as appropriate to serve notices and grant authorisations under the provisions of the Highways Act 1980.
To take all actions necessary and to authorise other officers as appropriate to serve notices and grant authorisations under the provisions of the Traffic Management Act 2004.
To make Modification Orders for public rights of way in respect of (a) obvious administrative errors where applicable <u>and</u> (b) in respect of historic routes; as set out in Report HCW/16/47 endorsed by the Public Rights of Way Committee on 8 July 2016.
To review periodically the charge for Public Path Orders and to apply such increases as may from time to time appear to be reasonable.
To approve the design and siting of bus shelters and settle terms of agreements for the removal of shelters and display advertisements.
To authorise street closures, signing, bunting in connection with street parties/official celebrations.
To authorise emergency closures, weight restrictions etc., on county bridges.
To implement small schemes costed at less than £50,000 in the Devon Local Transport Plan and to vary the programme as necessary in line with DLTP objectives, to maximise delivery.
To remove unauthorised signs on/adjacent to the Highway in accordance with Policy and charge for such removal.
To make, in consultation with the appropriate Cabinet Member any change to operational procedures of the highway winter service policy/practice.
TO EITHER CHIEF OFFICER FOR HIGHWAYS, INFRASTRUCTURE DEVELOPMENT & WASTE OR COUNTY SOLICITOR IN RESPECT OF HIGHWAYS AND TRAFFIC ORDERS FUNCTIONS
To advertise and/or implement all Traffic Orders after consultation with the Chair of the relevant HATOC and local County Councillor(s) in line with the agreed ' <i>Processes for Implementation of the Local Transport Plan</i> ' submitted to HATOCs, from time to time; provided that where a Traffic Order relates to a county-wide matter, only after consultation with the relevant Cabinet Member.
To advertise Gateway Orders after consultation with elected members as outlined in the processes for implementation of the Local Transport Plan and to implement such Orders where there have been no objections
To make temporary traffic regulation orders.
To grant consents, approvals, licences and minor property rights in connection with operations on under over or adjacent to the highway.
To protect the rights of the public to use highways safely.
To implement matters required by an agreement under section 106 of the Town and Country Planning Act 1990 where the cost of the work is to be met by the developer.
To consult on the schemes on the agreed priority list in conjunction with local members prior to bringing forward the schemes for formal approval as necessary.
To receive petitions and undertake consequent investigations/actions thereon as they may relate to Traffic Orders, the administration of the Advance Payment Code, the private street works procedure

and the making of highway agreements arising from development proposals.	
To institute, defend and conduct any legal proceedings, criminal or civil or any process before any court or other tribunal in connection with highway matters and to settle any claim.	
To authorise the entry onto land for the purpose of survey or to maintain any structure on, over or under such land.	
To make improvements within or adjoining the highway up to a value of £50,000 (works) including land acquisition within specific allocations made to projects in the approved works list, all maintenance works and markings.	
To express a technical view when consulted by other organisations on minor issues such as Pavement Cafe licences and to take any necessary administrative action in connection therewith.	
TO THE HEAD OF PLANNING, TRANSPORTATION & ENVIRONMENT	
To approve any changes in project costs of schemes included in the approved Capital Programme for schools up to a maximum of £100,000 per scheme, in consultation with the Chief Finance Officer and the relevant Cabinet Member.	
Transport Co-ordination Service	
To authorise expenditure on experiments, publicity, grants, subsidies, tendering and capital schemes in connection with Public Transport Support and Development	
To take all necessary action to comply with the Bus Service Tendering Regulations 1985.	
To negotiate revenue payments with bus service operators for journeys on the approved network.	
To approve the Vehicle Replacement Programme for vehicle purchases for all Directorates after consultation with the Chief Finance Officer	
To plan and manage operational aspects of school, social care and NHS transport and contract compliance.	
TO THE CHIEF TRADING STANDARDS OFFICER	
<i>[The Chief Trading Standards Officer shall exercise all Trading Standards functions in relation to both Devon and Somerset County Councils and Torbay Council in accordance with the Joint Trading Standards Service arrangements, in line with the decisions of the County Council on 25 April 2013 (Minute 200 refers) (in respect of Somerset) and 27 April 2017 (Minute 98 refers)(in respect of Torbay)</i>	
Chief Inspector of Weights and Measures for purposes of the Weights and Measures Act 1985.	
To issue all Notices and Certificates, making relevant charges in connection therewith, and to take any necessary enforcement action under the Safety of Sports Ground Act 1975, the Fire & Safety and Places of Sport Act 1987, the Regulatory Reform (Fire Safety) Order 2005 and any other legislation relevant to sportsground safety, in relation to Devon and Somerset only, under the Joint Trading Standards Services arrangements	
To exercise all the powers and duties of an authorised officer/inspector and to institute and conduct before a Magistrates Court any legal proceedings on behalf of the County Council as local Weights and Measures Authority and Food and Drugs Authority.	
To appoint and authorise officers/inspectors to carry out all relevant duties and exercise all appropriate powers in the performance of legislation enforced by the Trading Standards Service and, where appropriate, to institute and/or conduct any legal proceedings on behalf of Devon and Somerset County Councils and Torbay Council, as appropriate, in respect of the Trading Standards Service's legal responsibilities.	
To inspect, enter, investigate, enforce or institute criminal or civil legal proceedings or issue Notices which might give rise to a criminal or civil liability, for example Fixed Penalty Notices, in respect of the following Acts of Parliament or legislation, including Orders or Regulations made thereunder or any further legislation amending or re-enacting or extending the same:	
Accommodation Agencies Act 1953	Gambling Act 2005
Administration of Justice Acts 1970 and 1985	Hallmarking Act 1973
Agriculture Act 1970	Health and Safety at Work Etc Act 1974
Agriculture (Misc. Provisions) Act 1968	Housing Act 2004
Animal Health Acts 1981 and 2002	Insolvency Act 1986
Animal Health and Welfare Act 1984	Intellectual Property Act 2014
Animal Welfare Act 2006	Knives Act 1997
Animals Act 1971	Legal Services Act 2007
Anti-Social Behaviour Act 2003	Licensing Act 2003
Anti-Social, Behaviour Crime & Policing Act 2014	Magistrates Courts Act 1980
Architects Act 1997	Malicious Communications Act 1988

Business Protection from Misleading Marketing Regulations 2008	Medicines Act 1968
Cancellation of Contracts made in a Consumer's Home or Place of Work etc, Regulations 2008	Motor Cycle Noise Act 1987
Cancer Act 1939	Motor Vehicles (Safety Equipment for Children) Act 1991
Charities Acts 1992 & 2006	Offshore Safety Act 1992
Children and Families Act 2014	Olympic Symbol etc; (Protection) Act 1995
Children and Young Persons Act 1933	Package Travel, Package Holidays and Package Tours Regulations 1992
Children & Young Persons (Protection from Tobacco) Act 1991	Performing Animals (Regulation) Act 1925
Clean Air Act 1993	Pesticides (Fees & Enforcement) Act 1989
Companies Acts 1985 and 2006	Petroleum (Consolidation) Regulations 2014
Companies Directors Disqualification Act 1986	Poisons Act 1972
Companies (Trading Disclosures) Regulations 2008	Prices Act 1974
Consumer Contracts (Information, Cancellation & Additional Charges) Regulations 2013	Proceeds of Crime Act 2002
Consumer Credit Acts 1974 and 2006	Protection from Harassment Act 1997
Consumer Protection Act 1987	Protection of Animals Act 1911
Consumer Protection from Unfair Trading Regulations 2008	Psychoactive Substances Act 2016
Consumer Rights Act 2015	Registered Designs Act 1949
Consumers, Estate Agents & Redress Act 2007	Regulatory Enforcement & Sanctions Act 2008
Control of Pollution Act 1974	Road Traffic Acts 1988 and 1991
Copyright, Designs and Patents Act 1988	Road Traffic (Consequential Provisions) Act 1988
Courts and Legal Services Act 1990	Road Traffic (Foreign Vehicles) Act 1972
Crime & Disorder Act 1988	Road Traffic Offenders Act 1988
Criminal Attempts Act 1981	Safety of Sports Grounds Act 1975*
Criminal Justice Act 1988	Scotch Whisky Act 1988
Criminal Justice & Police Act 2001	Solicitors Act 1974
Criminal Law Act 1977	Telecommunications Act 1984
Crossbows Act 1987	Theft Acts 1968 & 1978
Customs and Excise Management Act 1979	Theft (Amendment) Act 1996
Development of Tourism Act 1969	Timeshare, Holiday Products, Resale and Exchange Contracts Regulations 2010
Dogs Act 1906	Tobacco Advertising & Promotion Act 2002
Dogs (Amendment) Act 1928	Tobacco Products Duty Act 1979
Education Reform Act 1988	Trade Descriptions Act 1968
Employment Agencies Act 1973	Trade Marks Act 1994
Energy Act 1976	Trading Representations (Disabled Persons) Acts 1958 & 1972
Energy Conservation Acts 1981 and 1996	Trading Schemes Act 1996
Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015	Unsolicited Goods and Services Act 1971
Performance of Buildings (Certificates and Inspections) (England and Wales) Regulations 2012	Unsolicited Goods and Services (Amendment) Act 1975
Enterprise Act 2002	Video Recordings Acts 1984 & 2010
Environment Act 1995	Weights and Measures etc., Act 1976
Environmental Protection Act 1990	Weights and Measures Act 1985
Estate Agents Act 1979	Welfare of Animals at Slaughter Act 1991
Explosives Acts 1875 and 1923*	
Explosives (Age of Purchase) Act 1976*	
Fair Trading Act 1973	
Farm and Garden Chemicals Act 1967	
Fire, Safety and Safety of Places of Sports Act 1987*	
Fireworks Acts 1951, 1964 and 2003*	
Food & Environment Protection Act 1985	
Food Safety Act 1990	
Forgery and Counterfeiting Act 1981	
Fraud Act 2006	

and all relevant legislation made under the European Communities Act 1972

(* not in Torbay)

and (a) any other legislation relating to Trading Standards and/or weights and measures functions of local authorities; and (b) any other legislation or offence under any legislation or at common law which is of a similar nature or related to the foregoing including any offence of aiding, abetting, counselling and procuring, incitement conspiracy, perverting the course of justice and criminal attempts.

TO THE HEAD OF ECONOMY, ENTERPRISE & SKILLS

To support projects involving applications to external funding sources requiring endorsement, but without commitment to additional resources on behalf of the County Council.

To assess eligibility of projects for external funding.

To respond as matter of urgency to any invitations to the County Council to co-operate in an overseas development contract subject to the Council's interests being adequately protected.

TO THE HEAD OF PLANNING, TRANSPORTATION & ENVIRONMENT AND/OR THE COUNTY SOLICITOR IN RESPECT OF PLANNING POLICY, INFRASTRUCTURE AND DEVELOPMENT MANAGEMENT FUNCTIONS

Officer

1. Land Use Planning Functions

[NB: For the purposes of this schedule:

i) the County Council's role as 'Strategic Authority' includes all functions for which the County Council has any statutory responsibility

ii) Determination of applications made under the Town and Country Planning Act 1990 to includes the following: full application; outline application; reserved matters; discharge of planning conditions; applications to develop land without compliance with conditions previously attached; applications for development already carried out; and non-material changes to planning conditions. Determination of applications made under the Environment Act 1995 for the initial and periodic review of mineral permissions.

Determination of prior approval applications when these are required by the provision of the General Permitted Development Order. The discharge of Habitats & Species Regulations requirements in the role of a competent authority.

iii) the Officer will not exercise delegated powers in respect of the determination of County Matters or County Council Development planning applications, or review of mineral permission applications without prior notification to the local County Council member pursuant to the procedures agreed by the former Development Control Committee on 23 January 2001 [Minute 221 refers].*

HoPTE

(a) In cases where an application falls to be determined by the County Council (as defined in 1ii above) to approve the application without further reference to the Development Management Committee when the intended decision is in accordance with existing Development Plan policy and there are no significant objections from a statutory consultee.

HoPTE

(b) In cases where an application falls to be determined by the County Council (as defined in 1ii above) to refuse the application without further reference to the Development Management Committee where the application is clearly not in accordance with existing Development Plan Policy.

HoPTE

(c) Determine when it may be necessary to seek confirmation of a delegated decision (approval or refusal) in consultation with the Chair of the Development Management Committee.

HoPTE

(d) To respond, on behalf of the County Council, in its role as Strategic, Education, Transport, Highways and Minerals and Waste Planning Authority, and as Lead

	Local Flood Authority, to consultations by Local Planning Authorities and neighbouring Minerals and Waste Planning Authorities on planning applications and pre-planning inquiries (including EIA screening and scoping consultations); by the Environment Agency on environmental permits; by the Planning Inspectorate on nationally significant infrastructure projects (NSIP's) and, by the Marine Management Organisation on marine licenses, except in those cases, which because of their nature, size or significance are thought by the Head of Service to require consideration by the Development Management Committee.	HoPTE
(e)	In all cases of development by a Local Planning Authority which requires the County Council's response being given within a period of twenty-one days, to issue such comment within the required period; should there arise any conflict of view between that expressed by the County Council and the Local Planning Authority in question, the case to be referred to Development Management Committee. A similar procedure shall be applied also to development by Government Departments and consultations with adjoining Local Planning Authorities;	HoPTE
(f)	To comment on proposals for the erection of overhead electricity supply lines below 132kv, where the proposed line is not in conflict with existing Development Plan policy;	HoPTE
(g)	To determine Applications for Certificates of Appropriate Alternative Development under Section 17 of the Land Compensation Act 1961, except where the land is to be purchased for County Council purposes;	HoPTE
(h)	To process and issue consents under the Planning (Hazardous Substances) Act 1990 (where these relate to County Matters)	HoPTE
(i)	To make directions requiring an application for planning permission in respect of certain minerals permitted development rights for mineral exploration and removal of material from mineral working deposits (Directions under Article 5 of the Town and Country Planning (General Permitted Development) (England) Order 2015.	CS or HoPTE
(j)	To prepare and give evidence for planning appeals.	HoPTE
(k)	To prepare and give evidence at Local Plan Examinations, Minerals and Waste Plan Examinations, Neighbourhood Plan Examinations, CIL Examinations, Marine Plan Independent Investigation and planning appeals and in particular where appropriate, to give evidence on behalf of the County Council in the light of amended circumstances.	HoPTE or CS
(l)	To respond, on behalf of the County Council, in its role as Strategic, Education, Transport, Highways, Minerals and Waste Planning Authority, following all appropriate consultations within the County Council, to any consultations by a Council's or other relevant organisations on Waste, Minerals or District Local Plans, CIL and Neighbourhood Plans, Brownfield Land Registers, Marine Plans or other policy documents and to enter into any Statement of Common Ground, Memorandum of Understanding or like document except in those cases, which because of their nature, size or significance would require the approval of the relevant Cabinet Member.	HoPTE

(m)	To issue screening and scoping opinions in respect of Environmental Impact Assessment requirements of County Matter and County Council development planning applications and reviews of mineral planning permissions (ROMP) applications; as required by the Town and Country Planning (Environmental Impact Assessment) Regulations 2017.	HoPTE
(n)	To issue, upon request, non-binding pre-application advice to applicants in respect of prospective developments based on current development plan policy and the attributes of the proposal and its location in accordance with the Council's published scheme.	HoPTE
(o)	To fulfil the legal responsibilities of a competent authority, either alone or in coordination with another competent authority, in accordance with The Conservation of Habitats and Species Regulations 2010 in determining whether a plan or project may have significant effect on a European Site, in undertaking an appropriate assessment, where required, and in deciding whether there may be an adverse effect on the integrity of the European Site in the light of the appropriate assessment	HoPTE
(p)	To undertake the functions of relevant authority by establishing or amending, either alone or in combination with other relevant authorities, a management scheme for a European Marine Site.	HoPTE
2. Highway Planning Functions:		
(a)	To respond on behalf of the County Council to consultations by Local Planning Authorities on planning applications except in a case which because of its nature, size or significance is thought by the Head of Service to require Development Management Committee consideration.	HoPTE
(b)	To prepare and give evidence for planning appeals and in particular where appropriate, to give evidence on behalf of the County Council in the light of amended circumstances	HoPTE
(c)	To object to the grant of a licence by the Traffic Commissioners for Goods Vehicle Operating Centres on environmental grounds and on the suitability of the site access; subject to cases of unusual importance being referred to the Development Management Committee and in consultation with the local County Councillor.	HoPTE
(d)	To respond to consultations from the Secretary of State in respect of proposals to stop up or divert a public highway under the Town & Country Planning Act 1990, subject to consultation with the local County Councillor and provided that proposals which appear to HoPTE to be major or controversial are referred to the Development Management Committee for consideration.	HoPTE
(e)	To administer the Advance Payment Code, the private street works procedure and the making of highway agreements arising from development proposals.	HoPTE
3. Enforcement & Monitoring Functions		
(a)	To undertake the service of notices requiring the submission of information, breach of condition notices, stop notices and/or enforcement action in order to stop or regularise unauthorised development and to secure compliance with conditions attached to planning permissions	CS & HoPTE
(b)	To determine applications for certificates of lawful use and development under s191 and s192 of the Town & Country Planning Act 1990.	CS

(c)	To monitor conditions attached to mineral and landfill planning permissions and to prepare subsequent monitoring reports that contain a recording compliance or otherwise with the requirements of those conditions	HoPTE
4. Legal Agreements		
(a)	To execute agreements pursuant to s106 of the Town & Country Planning Act 1990 and related powers including Sections 4, 6, 38, 171, 184, 228 and 278 of the Highways Act 1980, and other sections/powers, as required, from time to time, where such arrangements are necessary to meet the requirements of HoPTE (including educational or social infrastructure), excepting cases which because of their nature, size and significance, are thought to require the Development Management Committee's consideration.	CS
(b)	To execute Planning Performance Agreements with applicants for development consent as necessary to deliver decisions within an agreed timetable	HoPTE
(c)	To prepare and enter into Section 171/184 (Highways Act 1980) Agreements	HoPTE
(d)	To provide instructions to the County Solicitor on Section 106 Agreements and Section 4, 6, 38, 171, 184, 228 and 278 Agreements (Highways Act 1980) including negotiated contributions and works	HoPTE
(e)	To provide instruction to the County Solicitor on management agreements under S39 of the Wildlife and Countryside Act 1981.	HoPTE

TO THE HEAD OF PLANNING, TRANSPORTATION & ENVIRONMENT AND/OR THE COUNTY SOLICITOR IN RESPECT OF FLOOD RISK MANAGEMENT FUNCTIONS

1. As Lead Local Flood Authority		
(a)	Duty to develop, maintain, apply and monitor a Strategy for Local Flood Risk Management	HoPTE
(b)	Power to investigate flooding events, publish a report and ensure that other Flood Risk Management Authorities are fulfilling their roles.	HoPTE
(c)	Power to designate an asset when, under the opinion of Devon County Council, the asset is considered to have significant flood defence benefits.	HoPTE or CS
(i)	To designate an asset.	HoPTE
(ii)	To respond on behalf of the County Council to any dispute arising from a designation.	HoPTE or CS
(iii)	To approve any future maintenance or improvements on the designated structure.	HoPTE
(d)	Duty to establish and maintain:	
(i)	a register of structures or features which, in the opinion of Devon County Council, are likely to have a significant effect on flood risk and make available for inspection at all reasonable times.	HoPTE
(ii)	a record of information about each of those structures or features, including information about ownership and state of repair.	HoPTE
(e)	To fulfil the requirements of Sections 29 and 33 of the Flood and Water Management Act by carrying out works to improve surface runoff and groundwater issues, provision of consent for works on a watercourse and the request for works to maintain flow in a watercourse.	HoPTE or CS
(i)	To utilise powers of entry under Section 64 of the Land Drainage Act 1991.	HoPTE or CS

(ii)	To approve or refuse applications for works within a watercourse that could be detrimental to the flow of water under Section 23 of the Land Drainage Act 1991.	HoPTE
(iii)	To act on behalf of the County Council to resolve any dispute arising from a refusal to grant consent for works within a watercourse	HoPTE or CS
(iv)	To enforce the issue of flow impediment within a watercourse under section 25 of the Land Drainage Act 1991.	HoPTE or CS
(f)	To respond on behalf of the County Council, in its role as Statutory Consultee to the Local Planning Authority, on major planning applications with surface water implications.	HoPTE
(i)	To review and provide advice on the suitability of the proposed surface water management for the development (i.e. sustainable drainage system).	HoPTE
(ii)	To provide guidance and best practice on the national non-statutory technical standards and local requirement.	HoPTE
(g)	To respond on behalf of the County Council, upon request from the Environment Agency, on the performance and delivery of the County Council's responsibilities under the functions of Flood and Coastal Erosion Risk Management (FCERM).	HoPTE