

# DEVON COUNTY COUNCIL

## COUNCIL/CABINET FORWARD PLAN

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Devon County Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any Framework Decisions to be made by the County Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The County Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one division are to be made by the Cabinet or a Committee of the Cabinet. Framework Decisions are those decisions, which, in line with Article 4 of the Council's Constitution must be made by the County Council.

The Cabinet will, at every meeting, review its forthcoming business and determine which items are to be defined as key decisions and the date of the meeting at which every such decision is to be made, indicating what documents will be considered and where, in line with legislation, any item may exceptionally be considered in the absence of the press and public. The revised Plan will be published immediately after each meeting. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion may need to be rescheduled.* Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will available for inspection at the Democratic Services & Scrutiny Secretariat in the Office of the County Solicitor at County Hall, Topsham Road, Exeter (Telephone: 01392 382300) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge, or on the County Council's web site, 'Information Devon', (<http://www.devon.gov.uk/dcc/committee/>) at any time.

Copies of Agenda and Reports of the Cabinet or other Committees of the County Council referred to in this Plan area also on the Council's Website at (<http://www.devon.gov.uk/dcc/committee/mingifs.html>)

# FORWARD PLAN

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to The Democratic Services & Scrutiny Secretariat, County Hall, Exeter, EX2 4QD or by email to: [members.services@devon.gov.uk](mailto:members.services@devon.gov.uk)

## PART A - KEY DECISIONS

(To Be made by the Cabinet)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
	<i>Regular / Annual Matters for Consideration</i>				
13 December 2017 10 January 2018	Target Budget: Target Budget: Impact of the Provisional Local Government Settlement for forthcoming year on the preparation of that year's budget and affirmation/re-affirmation of service expenditure targets	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
9 February 2018	Admission Arrangements and Education Travel Review: Approval to admission arrangements for subsequent academic year	Schools, GBs and Phase Associations	Formal consultation and Devon Education Forum	Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 April 2018	County Road Highway Maintenance Revenue Budget and On Street Parking Account Allocation of highway maintenance funding allocated by the Council in the budget for the current/forthcoming financial year	N/A	N/A	Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

11 April 2018	County Road Highway Maintenance Capital Budget Update on current years programmes and approval of schemes and proposed programmes for forthcoming financial year	N/A	N/A	Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
<i>Specific Matters for Consideration</i>					
Between 13 September 2017 and 11 October 2017	Regional Adoption Agency: Approval to Options Appraisal and Business Case for the interim Devon Single LA Hosted RAA (Minute *181/12 April 2017 refers)	Partner Authorities	Meetings and correspondence	Report of the Deputy Chief Officer, Children's Service and Head of Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
13 September 2017	Schools Basic Need Capital Investment Proposals for Approval	District Councils, Schools, Governors, Parents and other interested parties.	Education Infrastructure Plan, Devon Education Forum, Planning Process, Consultation with Parents & Other Interested Parties	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 13 September 2017 and 13 December 2017	Support for progression of Roundswell Southern Employment Site (Land south A39)	Stakeholders including local residents, businesses, local organisations, statutory and voluntary agencies	North Devon & Torridge Local Plan process (draft plan submitted to Secretary of State and currently at Inquiry)	Report of the Head of Economy, Enterprise and Skills outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Fremington Rural

13 September 2017	Tipton St. John Church of England VA Primary School Approval to proceed to consultation on Enlargement and Transfer to a New Site	Pupils, Parents, Staff, Local Learning Community, All Schools, All County and District Councillors, Diocese, Phase Associations, TCC, JCC.	Informal and formal statutory consultation under School Organisation Regulations	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Otter Valley
13 September 2017	Budget Monitoring: Approval of Month 4 Report and actions arising	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 13 September 2017 and 20 December 2017	Family Based Care Tender for provision of fostering placements Award of Contract [NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]	n/a	n/a	Report of the Head of Childrens Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

13 September 2017	Final scheme and estimate approval to construct Two-Way Cycle Track on Cumberland Way, between Hollow Lane and Pilton Lane, Exeter with raised crossings for pedestrians and cyclists on road humps at side roads.	Public consultation held during Summer 2015; Principle of strategic cycle network endorsed at Cabinet in June 2016, since then further engagement with key stakeholders, including Exeter Cycling Campaign, local members, other Council departments and statutory undertakers.	Public events and online public consultation during July 2015; meetings, site visits, submissions of applications to Natural England, Exeter City Council, telephone conversations and email correspondence with key stakeholders.	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All in Exeter
13 September 2017	Newton Abbot East – West Cycle Route	Residents affected, Teignbridge District Council, Town Council, local cycle groups	Leaflet / letters, meetings	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Bovey Rural; Newton Abbot North; Newton Abbot South
13 September 2017	Sampford Peverell – Tiverton Parkway Station Footpath	Parish Council, Great Western Railway, Mid Devon District Council	Meetings / letters	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	
11 October 2017	Corporate Vision: Review of existing Strategic Plan	n/a	n/a	Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

11 October 2017	<p>Carers Services Consideration of tenders received and award of contract/selection of preferred bidder for carers services.</p> <p>[NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]</p>	NEW Devon CCG and Torbay & SDevon CCG	Meetings, correspondence and joint tender evaluation process	Report of the Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 November 2017	Budget Monitoring: Approval of Month 6 Report and actions arising	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 October 2017	Capital Flood Improvement Scheme: Ivybridge Report to highlight the essential flood improvements required at Ivybridge to significantly reduce the ongoing risk and to request approval for carrying out the capital works funded by DCC, Defra Flood Defence Grant in Aid and Local Levy	n/a	n/a	Report of the Democratic Services & Scrutiny Manager outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Ivybridge
Between 8 November 2017 and 11 January 2018	<p>Procurement of Children's Community Health and Wellbeing Services in Devon Approval to procurement of integrated children's social care services .. and public health nursing services ..</p> <p>[NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public] (Cabinet Minute 688 March refers)</p>	CCGs, NHS providers, practitioners and users	Meetings, web based feedback and correspondence	Report of the Chief Officer for Communities, Public Health, Environment and Prosperity, Chief Officer for Children's Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
10 January 2018	Budget Monitoring: Approval to Month 8 Report and actions arising	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 April 2018	Children and Young People Plan Approval to Children & Young People's Plan for 2018 onwards			Report of the Chief Officer for Children's Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

**PART B -FRAMEWORK DECISIONS**

(Requiring approval of the County Council)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
Between 13 September 2017 and 13 December 2017	Heart of the South West Devolution Proposal: Approval to Arrangements and Inter-Authority Agreement (Council Minute .../19 February 2017)	Government and Bid partners	Meetings & Correspondence	Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
18 January 2018	Pay Policy Statement Recommendation to County Council in February of each year to approve, in accordance with the provisions of the Localism Act 2011 of the Councils Annual Pay Policy Statement setting out its policy for each financial year relating to remuneration of Chief Officers and other employees and the relationship between the pay of chief officers and other employees	Appointments & Remuneration Committee	Public Meeting	Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
22 February 2018	Revenue Budget, Medium Term Financial Strategy & Capital Programme for next subsequent financial and beyond	Public, Stakeholders, Trades Unions, Business and Voluntary Sectors and public	Statutory consultations, meetings, fora and public meetings, correspondence and website	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

## PART C - OTHER MATTERS

(i.e. Neither Key Nor Framework Decisions)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
	<i>Regular / Annual Matters for Consideration</i>				
	Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions)	As necessary		Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 5 May 2017 and 1 May 2021  Between 5 May 2017 and 1 May 2021	Standing items on the future management, occupation, use and improvement of individual holdings and the estate, monitoring the delivery of the Budget & the Estate Useable Capital Receipts Reserve in line with the approved policy and budget framework <i>[NB: Items relating to the letting or occupancy of individual holdings may contain information about, or which is likely to reveal the identity of, an applicant for a holding and about the financial and business affairs of the Council and any prospective or existing tenant that may need to be discussed in the absence of the press and public]</i>	To be considered at the Farms Estates Committee, including any advice of the Council's Agents NPS South West Ltd		Report of the County Treasurer, Head of Digital Transformation and Business Support outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 11 October 2017 and 8 November 2017	Devon Safeguarding Children's Board Annual Report	N/A	N/A	Report of the Chief Officer for Childrens Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 November 2017	Devon Safeguarding Adults Boards Annual Report: Endorsement of Annual Report	na/	n/a	Report of the Chief Officer for Adult Care and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
13 December 2017	Treasury Management Mid Year Stewardship Report	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions



9 May 2018	Public Health Annual Report 2016-17 Receipt of statutory annual report on the health of people in Devon by the Director of Public Health.	N/A	JSNA	Report of the Chief Officer for Communities, Public Health, Environment and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 9 May 2018 and 14 June 2018	Approval to Revenue & Capital Outturn, for the preceding financial year	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 July 2018	Annual Childcare Sufficiency Report: Endorsement of Annual report outlining how the Council is meeting its statutory duty to secure sufficient early years and childcare places and identifying challenges and actions for the coming year in relation	Interested parties and partners and schools and parents		Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 July 2018	Treasury Management Stewardship Outturn Report	Corporate Services Scrutiny Committee	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
<i>Specific Matters for Consideration</i>					