

# DEVON COUNTY COUNCIL

## COUNCIL/CABINET FORWARD PLAN

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Devon County Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any Framework Decisions to be made by the County Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The County Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one division are to be made by the Cabinet or a Committee of the Cabinet. Framework Decisions are those decisions, which, in line with Article 4 of the Council's Constitution must be made by the County Council.

The Cabinet will, at every meeting, review its forthcoming business and determine which items are to be defined as key decisions and the date of the meeting at which every such decision is to be made, indicating what documents will be considered and where, in line with legislation, any item may exceptionally be considered in the absence of the press and public. The revised Plan will be published immediately after each meeting. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion may need to be rescheduled.* Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will available for inspection at the Democratic Services & Scrutiny Secretariat in the Office of the County Solicitor at County Hall, Topsham Road, Exeter (Telephone: 01392 382300) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge, or on the County Council's web site, 'Information Devon', (<http://www.devon.gov.uk/dcc/committee/>) at any time.

Copies of Agenda and Reports of the Cabinet or other Committees of the County Council referred to in this Plan area also on the Council's Website at (<http://www.devon.gov.uk/dcc/committee/mingifs.html>)

# FORWARD PLAN

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to The Democratic Services & Scrutiny Secretariat, County Hall, Exeter, EX2 4QD or by email to: [members.services@devon.gov.uk](mailto:members.services@devon.gov.uk)

## PART A - KEY DECISIONS

(To Be made by the Cabinet)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
	<i>Regular / Annual Matters for Consideration</i>				
12 April 2017	County Road Highway Maintenance Capital Budget Update on current years programmes and approval of schemes and proposed programmes for forthcoming financial year	N/A	N/A	Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
12 April 2017	County Road Highway Maintenance Revenue Budget and On Street Parking Account Allocation of highway maintenance funding allocated by the Council in the budget for the current/forthcoming financial year	N/A	N/A	Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
13 December 2017 10 January 2018	Target Budget: Target Budget: Impact of the Provisional Local Government Settlement for forthcoming year on the preparation of that year's budget and affirmation/re-affirmation of service expenditure targets	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

14 February 2018	Admission Arrangements and Education Travel Annual Review: Approval to Admission Arrangements for Subsequent Academic Year	Schools, Governing Bodies and Teacher Associations	Formal Consultation, Correspondence and Meetings	Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
<i>Specific Matters for Consideration</i>					
8 March 2017	Flood Risk Management Programme 2017/18 Review of progress over the last 12 months and approval of plans and expenditure for the new financial year	N/A	N/A	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 March 2017	Support for progression of Roundswell Southern Employment Site (Land south A39)	Stakeholders including local residents, businesses, local organisations, statutory and voluntary agencies	North Devon & Torridge Local Plan process (draft plan submitted to Secretary of State and currently at Inquiry)	Report of the Head of Economy, Enterprise and Skills outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Chulmleigh and Swimbridge; Fremington Rural
8 March 2017	Family Based Care Tender for provision of fostering placements Award of Contract [NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]	n/a	n/a	Report of the Head of Childrens Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 8 March 2017 and 12 July 2017	Tipton St. John Church of England VA Primary School Approval to proceed to consultation on Enlargement and Transfer to a New Site	Pupils, Parents, Staff, Local Learning Community, All Schools, All County and District Councillors, Diocese, Phase Associations, TCC, JCC.	Informal and formal statutory consultation under School Organisation Regulations	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Ottery St Mary

8 March 2017	Transport Capital Programme for 2017/18 and 2018/19	Public and stakeholders Delivery partners	Public via previous Local Transport Plan consultation and subsequent district council Local Plans  Stakeholders and delivery partners via on-going discussions	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 March 2017	Devon, Somerset and Torbay Trading Standards Service: Extension of the current joint Trading Standards Service	1) Unions, Somerset County Council, Trading Standards staff at Devon County Council and Torbay Council, 2) Local, regional and national regulatory agencies and enforcement partners, consumer organisations and business organisations	1) Written report and verbal 2) Written – letter inviting comments	Report of the Head of Economy, Enterprise and Skills outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

8 March 2017	<p>Children's Services - Re-procurement of Public Health Nursing Services (Cabinet Minute *132/11 January 2017) Outcome of consultations on options for the future procurement of public health nursing services and approval to way forward for award of contract/selection of preferred bidder(s) from 1<sup>st</sup> April 2018.</p> <p>[NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]</p>	Commissioners, Users, Providers and Interested Parties	Public Consultation exercise including webbased feedbackwith	Report of the Chief Officer for Communities, Public Health, Environment and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 March 2017	<p>Children's Services - Re-procurement of Integrated Children's Services Consideration of process of procurement and approval to award of contract/selection of preferred bidder(s) for provision of integrated children's services from 1st April 2018.</p> <p>[NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]</p>	CCGs and Pre-Procurement Board	Meetings & correspondence	Report of the Chief Officer for Children's Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 March 2017	<p>Waste Policy: Approval to changes relating to discretionary payments to community composting groups; the Household Waste Recycling Centres Chargeable Waste Scheme, Trailer restrictions, and non-acceptable waste policy</p>	General public, parish, town and district councils, community composting groups	Have your say webpage 4/11/16 – 23/12/16; email and letters	Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 June 2017	<p>Learning Disability Service: Review of provision</p>	Users and interested parties	Meetings and correspondence	Report of the Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

14 June 2017	Promoting Independence Policy Approval of new policies, plans and communications strategy to underpin improved accessibility to adult social care services.		May be, as yet unknown	Report of the Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 June 2017	Regional Adoption Agency Approval to proposed future model of service	N/A	N/A	Report of the Chief Officer for Childrens Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 June 2017	Carers Services: Consideration of options and process of procurement and approval if invitation to tender for award of contract/selection of preferred bidder for carers services.  [NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]	NHS Northern, Eastern & Western Devon and South Devon & Torbay CCGs	Meetings & correspondence	Report of the Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 14 June 2017 and 13 September 2017	Tiverton A361 junction Improvements: Approval to design of scheme and seeking of tenders for scheme	Mid Devon District Council, Highways Agency, Landowners, Environment Agency, Public	MDDC two-stage Masterplanning consultation and normal planning permission process	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Tiverton East
12 July 2017	Capital Flood Improvement Schemes Report to highlight the essential flood improvements required at Modbury and Ivybridge to significantly reduce the ongoing risk and to request approval for carrying out the capital works funded by DCC, Defra Flood Defence Grant in Aid and Local Levy	Public (Residents, businesses and landowners), Town Council, SHDC Planning Authority	Public Exhibition Planning Application	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Ivybridge; Yealmpton

12 July 2017	Property Services: Ten Year Review of Joint Venture with NPS SW: Consideration of future arrangements	Corporate Services Scrutiny Committee	Meetings	Report of the Head of Digital Transformation and Business Support outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 October 2017	Carers Services Consideration of tenders received and award of contract/selection of preferred bidder for carers services.  [NB: This item may contain information about the financial and business affairs of the Council and/or of a third party, purchaser or provider of property, goods or services that may need to be discussed in the absence of the press and public]	NEW Devon CCG and Torbay & SDevon CCG	Meetings, correspondence and joint tender evaluation process	Report of the Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

## PART B - FRAMEWORK DECISIONS

(Requiring approval of the County Council)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
16 February 2017	Revenue Budget, Medium Term Financial Strategy & Capital Programme for next subsequent financial and beyond	Public, Stakeholders, Trades Unions, Business and Voluntary Sectors and public	Statutory consultations, meetings, fora and public meetings, correspondence and website	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 8 March 2017 and 12 April 2017	Heart of the South West Devolution: Approval to formal establishment of Joint Committee with HoSWD Partners	Procedures Committee, 2 February 2017		Report of the Democratic Services & Scrutiny Manager outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 26 April 2017 and 18 May 2017	Heart of the South West Devolution Proposal: Approval to final Deal negotiated with Government (Minute 157/10 December 2015)	Government and Bid partners	Meetings & Correspondence	Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
22 February 2018	Pay Policy Statement Approval, in accordance with the provisions of the Localism Act 2011 of the Councils Annual Pay Policy Statement setting out its policy for each financial year relating to remuneration of Chief Officers and other employees and the relationship between the pay of chief officers and other employees	Appointments & Remuneration Committee (15/1/18)	Meetings	Report of the Head of Organisational Development outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions



## PART C - OTHER MATTERS

(i.e. Neither Key Nor Framework Decisions)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
	<i>Regular / Annual Matters for Consideration</i>				
	Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions)	As necessary		Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 28 April 2016 and 3 May 2017  Between 12 October 2016 and 9 May 2018	Standing items on the future management, occupation, use and improvement of individual holdings and the estate, monitoring the delivery of the Budget & the Estate Useable Capital Receipts Reserve in line with the approved policy and budget framework <i>[NB: Items relating to the letting or occupancy of individual holdings may contain information about, or which is likely to reveal the identity of, an applicant for a holding and about the financial and business affairs of the Council and any prospective or existing tenant that may need to be discussed in the absence of the press and public]</i>	To be considered at the Farms Estates Committee, including any advice of the Council's Agents NPS South West Ltd		Report of the Head of Digital Transformation and Business Support  County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 March 2017	Budget Monitoring 2016/17 Monitoring at Month 10	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
8 March 2017	Adults Annual Safeguarding Report	n/a	n/a	Report of the Chief Officer for Adult Care and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
31 May 2017	Public Health Annual Report 2016-17 Receipt of statutory annual report on the health of people in Devon by the Director of Public Health.	N/A	JSNA	Report of the Chief Officer for Communities, Public Health, Environment and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

June 2017	Approval to Revenue & Capital Outturn, for the preceding financial year	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
12 July 2017	Treasury Management Stewardship Outturn Report	Corporate Services Scrutiny Committee	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 13 September 2017 and 11 October 2017	Annual Childcare Sufficiency Report: Endorsement of Annual report outlining how the Council is meeting its statutory duty to secure sufficient early years and childcare places and identifying challenges and actions for the coming year in relation	Interested parties and partners and schools and parents		Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 11 October 2017 and 8 November 2017	Devon Safeguarding Children's Board Annual Report	N/A	N/A	Report of the Chief Officer for Children's Services outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
13 December 2017	Treasury Management Mid Year Stewardship Report	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
	<i>Specific Matters for Consideration</i>				