

DEVON COUNTY COUNCIL

COUNCIL/CABINET FORWARD PLAN

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Devon County Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any Framework Decisions to be made by the County Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The County Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one division are to be made by the Cabinet or a Committee of the Cabinet. Framework Decisions are those decisions, which, in line with Article 4 of the Council's Constitution must be made by the County Council.

The Cabinet will, at every meeting, review its forthcoming business and determine which items are to be defined as key decisions and the date of the meeting at which every such decision is to be made, indicating what documents will be considered and where, in line with legislation, any item may exceptionally be considered in the absence of the press and public. The revised Plan will be published immediately after each meeting. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion may need to be rescheduled.* Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will available for inspection at the Democratic Services & Scrutiny Secretariat in the Office of the County Solicitor at County Hall, Topsham Road, Exeter (Telephone: 01392 382300) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge, or on the County Council's web site, 'Information Devon', (<http://www.devon.gov.uk/dcc/committee/>) at any time.

Copies of Agenda and Reports of the Cabinet or other Committees of the County Council referred to in this Plan area also on the Council's Website at (<http://www.devon.gov.uk/dcc/committee/mingifs.html>)

FORWARD PLAN

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to The Democratic Services & Scrutiny Secretariat, County Hall, Exeter, EX2 4QD or by email to: members.services@devon.gov.uk

PART A - KEY DECISIONS

(To Be made by the Cabinet)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
	<i>Regular / Annual Matters for Consideration</i>				
14 December 2016 11 January 2017	Target Budget: Target Budget: Impact of the Provisional Local Government Settlement for forthcoming year on the preparation of that year's budget and affirmation/re-affirmation of service expenditure targets	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
10 February 2017	Admission Arrangements and Education Travel Annual Review: Approval to Admission Arrangements for Subsequent Academic Year	Schools, Governing Bodies and Teacher Associations	Formal Consultation, Correspondence and Meetings	Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
12 April 2017	County Road Highway Maintenance Capital Budget Update on current years programmes and approval of schemes and proposed programmes for forthcoming financial year	N/A	N/A	Report of the Head of Highways, Capital Development and Waste Management outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

12 April 2017	County Road Highway Maintenance Revenue Budget and On Street Parking Account Allocation of highway maintenance funding allocated by the Council in the budget for the current/forthcoming financial year	N/A	N/A	Report of the Head of Highways, Capital Development and Waste Management outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Specific Matters for Consideration					
14 September 2016	Youth Service Divestment (Minute 401/14 October 2016) Approval to Award of Contract for the future delivery of the Youth Service following a procurement/tender exercise <i>[NB: This item may contain information about the financial and business affairs of a third-party or prospective tenderer and of the Council that may need to be discussed in the absence of the press and public]</i>	n/a	n/a	Report of the Head of Services for Communities outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 September 2016	Highways Term Maintenance Contract: Award of Contract <i>[NB: This item may contain information about the financial and business affairs of a third-party or prospective tenderer and of the Council that may need to be discussed in the absence of the press and public]</i>	N/A	N/A	Report of the Head of Highways, Capital Development and Waste Management outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 September 2016	Gateway to Northern Devon Report on consultations on potential improvements along the A361/A39 Corridor (North Devon Link Road)	Public and all interested parties	Briefings for interested parties, consultation meetings, website	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 September 2016	Cross-boundary Strategy and Plan Making Manner of DCC involvement in the development of cross-boundary strategy and plan making and the identification of Member representation in associated governance structures.	Local Authorities, Highways England	On-going discussions, officer and Member meetings	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

14 September 2016	Transport Capital Programme 2016/2017	Stakeholders, Delivery Partners	Meetings, Letters	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 September 2016	Dawlish Extension of Exe Estuary Walking and Cycling Route to Dawlish Town Centre - Phase 3	Local Stakeholders	Meetings	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Dawlish
12 October 2016	Proposed Enterprise Zone for Exeter & East Devon Growth Point and Huntspill, Somerset - Approval to DCC's involvement in the establishment of any such Enterprise Zone	N/A – DCC is a Consultee	N/A	Report of the Head of Economy and Enterprise outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
12 October 2016	Highway Infrastructure Asset Management: Policy, Strategy and Plan	Place Scrutiny Committee	Committee report	Report of the Head of Highways, Capital Development and Waste Management outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
9 November 2016	A30 Honiton to Devonport Inn Improvement Outcome of public consultations on preferred route	Public and all interested parties	Public Consultation, website	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Axminster; Honiton St Michaels; Honiton St Pauls
Between 14 June 2017 and 13 September 2017	Tiverton A361 junction Improvements: Approval to design of scheme and seeking of tenders for scheme	Mid Devon District Council, Highways Agency, Landowners, Environment Agency, Public	MDDC two-stage Masterplanning consultation and submissions under normal planning permission process	Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	Tiverton East
Between 14 June 2017 and 11 October 2017	Learning Development Partnership Process for and letting of new contract upon expiration of existing contract in 2019 (minute 435/11 January 2012)	All interested parties, users and providers	Procurement Process	Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

PART B -FRAMEWORK DECISIONS

(Requiring approval of the County Council)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
14 December 2016	Minerals Plan Adoption of Plan following publication of Inspectors Report.	n/a	n/a	Report of the Head of Planning, Transportation and Environment, Democratic Services & Scrutiny Manager outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
10 February 2017	Revenue Budget, Medium Term Financial Strategy & Capital Programme for next subsequent financial and beyond	Public, Stakeholders, Trades Unions, Business and Voluntary Sectors and public	Statutory consultations, meetings, fora and public meetings, correspondence and website	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
16 February 2017	Pay Policy Statement	Appointments & Remuneration Committee	Meetings	Report of the Head of Services for Communities outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 12 April 2017 and 18 May 2017	Heart of the South West Devolution Proposal: Approval to final Deal negotiated with Government (Minute 157/10 December 2015)	Government and Bid partners	Meetings & Correspondence	Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

PART C - OTHER MATTERS

(i.e. Neither Key Nor Framework Decisions)

Date of Decision	Matter for Decision	Consultees	Means of Consultation**	Documents to be considered in making decision	County Council Electoral Division(s) affected by matter
	Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions)	As necessary		Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
	<i>Regular / Annual Matters for Consideration</i>				
Between 28 April 2016 and 3 May 2017	Standing items on the future management, occupation, use and improvement of individual holdings and the estate, monitoring the delivery of the Budget & the Estate Useable Capital Receipts Reserve in line with the approved policy and budget framework <i>[NB: Items relating to the letting or occupancy of individual holdings may contain information about, or which is likely to reveal the identity of, an applicant for a holding and about the financial and business affairs of the Council and any prospective or existing tenant that may need to be discussed in the absence of the press and public]</i>	To be considered at the Farms Estates Committee, including any advice of the Council's Agents NPS South West Ltd		Report of the Head of Business Strategy and Support Services, County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 14 September 2016 and 12 October 2016	Annual Childcare Sufficiency Report: Endorsement of Annual report outlining how the Council is meeting its statutory duty to secure sufficient early years and childcare places and identifying challenges and actions for the coming year in relation	Interested parties and partners and schools and parents		Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
14 September 2016	Budget Monitoring 2016/17 Monitoring at Month 4	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions

Between 12 October 2016 and 9 November 2016	Adult's Annual Safeguarding Report	N/A	N/A	Report of the outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 12 October 2016 and 9 November 2016	Devon Safeguarding Children's Board Annual Report	N/A	N/A	Report of the Head of Children's Social Work outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
9 November 2016	Budget Monitoring 2016/17 Monitoring at Month 6	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
11 January 2017	Budget Monitoring 2016/17 Monitoring at Month 8	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
6 March 2017	Budget Monitoring 2016/17 Monitoring at Month 10	n/a	n/a	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
June 2017	Approval to Revenue & Capital Outturn, for the preceding financial year	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
Between 14 June 2017 and 12 July 2017	Treasury Management Mid Year Stewardship: Consideration of mid-year report (following consideration by the Corporate Services Scrutiny Committee)	N/A	N/A	Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
12 July 2017	Annual Public Health Report: Receipt of Annual Public Health Report reviewing the state of health of the population of Devon and setting out the health and wellbeing priorities for the local population	N/A	N/A	Report of the Director of Public Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.	All Divisions
<i>Specific Matters for Consideration</i>					