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To: The Chair and Members
of the Appointments,
Remuneration and Chief
Officer Conduct
Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 3 January 2025

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**APPOINTMENTS, REMUNERATION AND CHIEF OFFICER CONDUCT
COMMITTEE**

Monday, 13th January, 2025

A meeting of the Appointments, Remuneration and Chief Officer Conduct Committee is to be held on the above date at 2.00 pm in the Committee Suite - County Hall to consider the following matters.

Donna Manson
Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Declaration of Interests

Members of the Council will declare any interests they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

The other registrable interests of Councillors of Devon County Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [County councillors who are also district, borough, city, parish or town councillors](#)

- 3 Minutes

Minutes of the meeting held on 7 November 2024, previously circulated.

4 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as a matter of urgency.

MATTERS FOR DECISION

5 Pay Policy Statement 2025/2026 (Pages 1 - 10)

Joint Report of the Director of Legal and Democratic Services and Director of People and Culture outlining the proposed Pay Policy Statement for 2025/2026, attached.

Electoral Divisions(s): All Divisions

6 County Election Fees - Clarification on Holiday Pay

Members of the Committee previously agreed a range of fees and scale of costs for staffing and delivery of the 2025 County Elections (Minute 95 refers - [Appointments, Remuneration and Chief Officer Conduct Committee 7th November 2024](#)).

The Assistant Director for Democratic Services will update the Committee on the latest guidance relating elections pay bands and holiday pay.

Recommendation

The Committee is asked to reaffirm the scale of fees and costs, but that the holiday pay requirement of 12.07% be paid on top of the fees already agreed.

Electoral Divisions(s): All Divisions

MATTERS FOR INFORMATION

7 Annual Statement - Settlement Agreement Data (Pages 11 - 12)

Report of the Director of People & Culture, providing the annual report on settlement agreements across the Authority, attached.

Electoral Divisions(s): All Divisions

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

NIL

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