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To: The Chair and Members
of the Member
Development Steering
Group

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 5 July 2024

Contact: Charlie Fisher
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MEMBER DEVELOPMENT STEERING GROUP

Monday, 15th July, 2024

A meeting of the Member Development Steering Group is to be held on the above date at 12.00 pm at MS Teams - Virtual Meeting to consider the following matters.

Donna Manson
Chief Executive

A G E N D A

PART ONE - OPEN COMMITTEE

1 Apologies

2 Minutes (Pages 1 - 4)

To agree the previously circulated minutes of the meeting held on 7th February 2024 as a correct record.

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

MATTERS FOR CONSIDERATION OR REVIEW

4 Member Learning and Development Log (Pages 5 - 6)

To appraise Members of the learning and development activity that has taken place since the last Steering Group meeting and of learning and development opportunities available going forward.

5 Member Development Strategy update

Head of Scrutiny to update on the Draft Member Development Strategy.

6 Member Engagement Strategy update

Head of Scrutiny to update on the draft Member Engagement Strategy.

7 Members Sharepoint Division Pages (Pages 7 - 10)

Head of Scrutiny to report on a proposed update to the Members' Sharepoint site.

8 2025 County Council Elections

Officers to seek Member's feedback on promoting the upcoming 2025 County Council elections.

9 2025 Induction Programme

Officers to seek Member's initial thoughts on the early planning stages of the 2025 Induction Programme for Councillors.

MATTERS FOR INFORMATION

10 Dates of Future Meetings

As shown in the calendar of meetings at
<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

The next meeting is Tuesday 22nd October 2024 at 10:30am.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS

Nil

Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.

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Committee Terms of Reference

For the terms of reference for any Committee, please [visit the Committee page](#) on the website and click on the name of the Committee. Under purpose of Committee, the terms of reference will be listed. Terms of reference for all Committees are also detailed within Section 3b of [the Council's Constitution](#).

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Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

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Declarations of Interest for Members of the Council

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Induction Loop available

