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To: The Chair and Members  
of the Devon Authorities  
Strategic Waste  
Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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Date: 21 June 2022

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## **DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE**

Wednesday, 29th June, 2022

A meeting of the Devon Authorities Strategic Waste Committee is to be held on the above date at 2.15 pm at Council Chamber - County Hall to consider the following matters.

Phil Norrey  
Chief Executive

### **A G E N D A**

#### **PART 1 - OPEN COMMITTEE**

1 **Election of Chair and Vice Chair**

In accordance with the agreed protocol the Chair shall be a County Council or Torbay Council appointee with the Vice-Chair being a District Council appointee (both with Executive responsibility for waste management).

2 **Apologies for Absence**

3 **Minutes (Pages 1 - 4)**

Minutes of the meeting held on 14 October 2021, attached

4 **Items Requiring Urgent Attention**

Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

5 Terms of Reference (Pages 5 - 8)

The operating rules and Terms of Reference for the Devon Authorities Strategic Waste Committee are attached, for information.

6 Budget Statement (Pages 9 - 12)

Report of the Director of Climate Change, Environment and Transport (CET/22/7), attached.

*Electoral Divisions(s): All Divisions*

7 Resource and Waste Management Strategy for Devon and Torbay - Options For Working Closer Together (Pages 13 - 18)

Report of the Director of Climate Change, Environment and Transport (CET/22/7), attached.

*Electoral Divisions(s): All Divisions*

8 Waste Compositional Analysis: Update

Waste Client Officer (SWISCo, Torbay Council) to report

*Electoral Divisions(s): All Divisions*

9 Projects funded by the Devon Authorities Strategic Waste Committee Budget & the Lottery Funded Food Rescue Project

Presentations on:

(a) Waste and Recycling Advisors (WRA) contract

Recycling and Waste Officer, East Devon District Council

(b) Clean Devon

Senior Waste Manager (data and performance), Devon County Council

(c) Food Rescue project

Food Rescue Project Manager, Devon County Council

*Electoral Divisions(s): All Divisions*

**MATTERS FOR INFORMATION**

10 Future Meetings

19 October 2022  
23 February 2023

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS  
AND PUBLIC**

Nil.

*Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.*

## **MEETINGS INFORMATION AND NOTES FOR VISITORS**

### **Getting to County Hall and Notes for Visitors**

For SatNav purposes, the postcode for County Hall is EX2 4QD

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Exeter has an excellent network of dedicated cycle routes. For further information see the [Travel Devon webpages](#).

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street), St David's and St Thomas. All have regular bus services to the High Street.

Visitors to County Hall are asked to report to Main Reception on arrival. If visitors have any specific requirements, please contact reception on 01392 382504 beforehand.

### **Membership of a Committee**

For full details of the Membership of a Committee, please [visit the Committee page](#) on the website and click on the name of the Committee you wish to see.

### **Committee Terms of Reference**

For the terms of reference for any Committee, please [visit the Committee page](#) on the website and click on the name of the Committee. Under purpose of Committee, the terms of reference will be listed. Terms of reference for all Committees are also detailed within Section 3b of [the Council's Constitution](#).

### **Access to Information**

Any person wishing to inspect any minutes, reports or background papers relating to an item on the agenda should contact the Clerk of the Meeting. To find this, [visit the Committee page](#) on the website and find the Committee. Under contact information (at the bottom of the page) the Clerk's name and contact details will be present. All [agenda, reports and minutes of any Committee are published on the Website](#)

### **Public Participation**

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In relation to Highways and Traffic Orders Committees, any member of the District Council or a Town or Parish Councillor for the area covered by the HATOC who is not a member of the Committee, may attend and speak to any item on the Agenda with the consent of the Committee, having given 24 hours' notice.

### **Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of any meeting may be recorded and / or broadcasted live, apart from any confidential items which may need to be considered in the absence of the press and public. For more information [go to our webcasting pages](#)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

Members of the public may also use social media to report on proceedings.

### **Declarations of Interest for Members of the Council**

It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

### **WiFi**

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### **Mobile Phones**

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### **Alternative Formats**

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### **Induction Loop available**

