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To: The Chair and Members of the
North Devon Highways and Traffic Orders
Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 8 November 2022

Contact: Wendy Simpson

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NORTH DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Wednesday, 16th November, 2022

A meeting of the North Devon Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Barnstaple Library Meeting Room, Barnstaple to consider the following matters.

Jan Spicer
Interim Chief Executive

A G E N D A

PART 1 OPEN COMMITTEE

1 Apologies for Absence

2 Minutes

Minutes of the meeting held on 27 June 2022 (previously circulated).

3 Items Requiring Urgent Attention

Item which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

4 Road Casualty Data Dashboard Demo

Presentation

Link to Councillors' Dashboard Landing:

[Councillor Dashboard Landing Page - Power BI](#)

Link to public webpages:

[Collision & Casualty Data - Roads and transport \(devon.gov.uk\)](#)

MATTERS FOR DECISION

5 Barnstaple with Bideford and Northam (BBN) Local Cycling and Walking Infrastructure Plan (LCWIP) (Pages 1 - 116)

Report of the Director of Climate Change, Environment and Transport (CET/22/70), attached.

*Electoral Divisions(s): Barnstaple North;
Barnstaple South; Chulmleigh & Landkey;
Fremington Rural*

STANDING ITEMS

6 Petitions/Parking Policy Reviews

[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's [Petition Scheme](#).]

MATTERS FOR INFORMATION

7 Actions taken under Delegated Powers (Pages 117 - 118)

Report of the Director of Climate Change, Environment and Transport (CET/22/71), attached.

*Electoral Divisions(s): Barnstaple North;
Combe Martin Rural; Ilfracombe*

8 Dates of Future Meetings

The next meeting is on 6 February 2023.

Future dates can be found at [Council's Calendar of Meetings](#).

**PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE
TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

None

Part II Reports

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Agenda Items and Attendance of District & Town/Parish Councillors

Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee. For further information please contact the relevant Clerk.

MEETINGS INFORMATION AND NOTES FOR VISITORS

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Membership of a Committee

For full details of the Membership of a Committee, please [visit the Committee page](#) on the website and click on the name of the Committee you wish to see.

Committee Terms of Reference

For the terms of reference for any Committee, please [visit the Committee page](#) on the website and click on the name of the Committee. Under purpose of Committee, the terms of reference will be listed. Terms of reference for all Committees are also detailed within Section 3b of [the Council's Constitution](#).

Access to Information

Any person wishing to inspect any minutes, reports or background papers relating to an item on the agenda should contact the Clerk of the Meeting. To find this, [visit the Committee page](#) on the website and find the Committee. Under contact information (at the bottom of the page) the Clerk's name and contact details will be present. All [agenda, reports and minutes of any Committee are published on the Website](#)

Public Participation

The Council operates a Public Participation Scheme where members of the public can interact with various Committee meetings in a number of ways. For full details of whether or how you can participate in a meeting, please [look at the Public Participation Scheme](#) or contact the Clerk for the meeting.

In relation to Highways and Traffic Orders Committees, any member of the District Council or a Town or Parish Councillor for the area covered by the HATOC who is not a member of the Committee, may attend and speak to any item on the Agenda with the consent of the Committee, having given 24 hours' notice.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of any meeting may be recorded and / or broadcasted live, apart from any confidential items which may need to be considered in the absence of the press and public. For more information [go to our webcasting pages](#)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

Members of the public may also use social media to report on proceedings.

Declarations of Interest for Members of the Council

It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

WiFi

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Fire

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Alternative Formats

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Induction Loop available

