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To: The Chair and Members
of the South Hams
Locality (County)
Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 7 October 2021

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SOUTH HAMS LOCALITY (COUNTY) COMMITTEE

Friday, 15th October, 2021

A meeting of the South Hams Locality (County) Committee is to be held on the above date at 10.45 am (or on the rising of the HATOC, whichever is the later) at Council Chamber, County Hall to consider the following matters.

Phil Norrey
Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

1 Apologies for absence

2 Minutes (Pages 1 - 2)

Minutes of the meeting held on 25 June 2021, attached.

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as a matter of urgency.

MATTERS FOR INFORMATION

4 Totnes Rural Area Youth Engagement Project (TRAYE)

Presentation by Ms K McCabe, Project Co-ordinator & Team Leader TRAYE.

Further information about TRAYE available at [Totnes Rural Area Youth Engagement Project \(traye.org\)](http://traye.org)

5 Dates for Future Meetings

Please use link below for County Council Calendar of Meetings:

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

NB: Please check link regarding meeting arrangements/venue as this is subject to change:-

Friday 18 February 2022

Friday 8 July 2022

Friday 4 November 2022

Friday 3 February 2023.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.

MEETINGS INFORMATION AND NOTES FOR VISITORS

Getting to County Hall and Notes for Visitors

For SatNav purposes, the postcode for County Hall is EX2 4QD

[Further information about how to get to County Hall](#) gives information on visitor parking at County Hall and bus routes.

Exeter has an excellent network of dedicated cycle routes. For further information see the [Travel Devon webpages](#).

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street), St David's and St Thomas. All have regular bus services to the High Street.

Visitors to County Hall are asked to report to Main Reception on arrival. If visitors have any specific requirements, please contact reception on 01392 382504 beforehand.

Membership of a Committee

For full details of the Membership of a Committee, please [visit the Committee page](#) on the website and click on the name of the Committee you wish to see.

Committee Terms of Reference

For the terms of reference for any Committee, please [visit the Committee page](#) on the website and click on the name of the Committee. Under purpose of Committee, the terms of reference will be listed. Terms of reference for all Committees are also detailed within Section 3b of [the Council's Constitution](#).

Access to Information

Any person wishing to inspect any minutes, reports or background papers relating to an item on the agenda should contact the Clerk of the Meeting. To find this, [visit the Committee page](#) on the website and find the Committee. Under contact information (at the bottom of the page) the Clerk's name and contact details will be present. All [agenda, reports and minutes of any Committee are published on the Website](#)

Public Participation

The Council operates a Public Participation Scheme where members of the public can interact with various Committee meetings in a number of ways. For full details of whether or how you can participate in a meeting, please [look at the Public Participation Scheme](#) or contact the Clerk for the meeting.

In relation to Highways and Traffic Orders Committees, any member of the District Council or a Town or Parish Councillor for the area covered by the HATOC who is not a member of the Committee, may attend and speak to any item on the Agenda with the consent of the Committee, having given 24 hours' notice.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of any meeting may be recorded and / or broadcasted live, apart from any confidential items which may need to be considered in the absence of the press and public. For more information [go to our webcasting pages](#)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

Members of the public may also use social media to report on proceedings.

Declarations of Interest for Members of the Council

It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

WiFi

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Fire

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First Aid

Contact Main Reception (Extension 2504) for a trained first aider.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

Alternative Formats

If anyone needs a copy of an Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Customer Service Centre on 0345 155 1015 or email: committee@devon.gov.uk or write to the Democratic and Scrutiny Secretariat in G31, County Hall, Exeter, EX2 4QD.

Induction Loop available



SOUTH HAMS LOCALITY (COUNTY) COMMITTEE

25 June 2021

Present:-

Councillors R Croad (Chair), R Gilbert, J Hart, J Hawkins, J Hodgson and D Thomas

Apologies:-

Councillor J Brazil (Devon County Council),
Councillors H Bastone and J Pearce (South Hams District Council),
Councillor Granados (Devon Association of Local Councils).

* **1** **Election of Chair**

It was **MOVED** by Councillor Gilbert and **SECONDED** by Councillor Hart and

RESOLVED: that Councillor Croad be elected Chair for the ensuing year.

* **2** **Election of Vice-Chair**

It was **MOVED** by Councillor Hart and **SECONDED** by Councillor Croad and

RESOLVED: that Councillor Hawkins be elected Chair for the ensuing year.

* **3** **Minutes**

RESOLVED that the minutes of the meeting held on 29 November 2019 be signed as a correct record.

* **4** **Totnes Rural Area Youth Engagement Project (TRAYE) - future agenda item**

Members noted that the Locality (County) Committees were established across the county to meet as and when necessary, rather than on a regular basis, to (amongst other things): receive briefings and discuss any specific service/community issues and projects within the district and develop and ensure effective partnership working with the District Council and other partners in the discharge of local functions. The full Terms of Reference were available within the County Council's Constitution (item 3b paragraph 9.19)

Agenda Item 2

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SOUTH HAMS LOCALITY (COUNTY) COMMITTEE

25/06/21

[\(Public Pack\)Agenda Document for Constitution, 28/05/2021 00:00 \(devon.gov.uk\)](#)

A Member suggested a future agenda item to discuss amongst County and District Council colleagues was the work of the Totnes Rural Area Youth Engagement Project (TRAYE), which aimed to support the delivery of high quality youth work through youth activities, projects and clubs, aiming to help and support all young people to develop their personal, social and life skills.

It was **MOVED** by Councillor Hodgson and **SECONDED** by Councillor Croad and

RESOLVED: that the work of the Totnes Rural Area Youth Engagement Project (TRAYE) be considered at the next/future meeting.

* 5

Dates for Future Meetings

Members noted the dates of future meetings in line with the Council's Calendar of meetings (meeting if required)

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

Please check link regarding meeting arrangements/venue in the current situation:-

15 October 2021
18 February 2022.

NOTES:

1. *Minutes should always be read in association with any Reports for a complete record.*
2. *If the meeting has been webcast, it will be available to view on the [webcasting site](#) for up to 12 months from the date of the meeting*

* **DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 11.41 am and finished at 11.47 am