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To: The Members of the West Devon Highways
and Traffic Orders Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 16 July 2021

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WEST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Monday, 26th July, 2021

A meeting of the West Devon Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Kilworthy Park, West Devon Borough Council Offices, Tavistock to consider the following matters.

Phil Norrey
Chief Executive

A G E N D A

PART 1 OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Election of Chair and Vice Chair

In accordance with the County Council's Constitution, the Chair and Vice Chair must be County Councillors.

- 3 Minutes (Pages 1 - 2)

Minutes of the meeting held on 22 March 2021, attached .

- 4 Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

5 Workings of the Committee (Pages 3 - 22)

Presentation by the Chief Officer for Highways, Infrastructure Development and Waste, attached.

MATTERS FOR INFORMATION

6 Actions Taken Under Delegated Powers (Pages 23 - 24)

Report of the Chief Officer, Highways, Infrastructure Development and Waste (HIW/21/52), attached

*Electoral Divisions(s): Hatherleigh &
Chagford*

7 Dates of Meetings

5 November 2021 (Okehampton) and 25 March 2022 (Tavistock).

Meetings will start at 10.30 am and alternate between Kilworthy House, Tavistock and Town Council Offices, Okehampton.

Confirmation of meeting dates are published on the Council's website: [Browse Meetings, 2000 - Democracy in Devon](#)

PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Nil

Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.

MEETINGS INFORMATION AND NOTES FOR VISITORS

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Membership of a Committee

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Committee Terms of Reference

For the terms of reference for any Committee, please [visit the Committee page](#) on the website and click on the name of the Committee. Under purpose of Committee, the terms of reference will be listed. Terms of reference for all Committees are also detailed within Section 3b of [the Council's Constitution](#).

Access to Information

Any person wishing to inspect any minutes, reports or background papers relating to an item on the agenda should contact the Clerk of the Meeting. To find this, [visit the Committee page](#) on the website and find the Committee. Under contact information (at the bottom of the page) the Clerk's name and contact details will be present. All [agenda, reports and minutes of any Committee are published on the Website](#)

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In relation to Highways and Traffic Orders Committees, any member of the District Council or a Town or Parish Councillor for the area covered by the HATOC who is not a member of the Committee, may attend and speak to any item on the Agenda with the consent of the Committee, having given 24 hours' notice.

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The proceedings of any meeting may be recorded and / or broadcasted live, apart from any confidential items which may need to be considered in the absence of the press and public. For more information [go to our webcasting pages](#)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

Members of the public may also use social media to report on proceedings.

Declarations of Interest for Members of the Council

It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

WiFi

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Induction Loop available

