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To: The Chair and Members  
of the Member  
Development Steering  
Group

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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Date: 4 May 2022

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### **MEMBER DEVELOPMENT STEERING GROUP**

Thursday, 12th May, 2022

A meeting of the Member Development Steering Group is to be held on the above date at 10.30 am at MS Teams - Virtual Meeting to consider the following matters.

Phil Norrey  
Chief Executive

### **A G E N D A**

#### **PART ONE - OPEN COMMITTEE**

1 Apologies

2 Minutes (Pages 1 - 4)

To agree the previously circulated minutes of the meeting held on 15<sup>th</sup> February 2022 as a correct record.

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

#### **MATTERS FOR CONSIDERATION OR REVIEW**

4 Member Development and Training Log (Pages 5 - 6)

To appraise Members of the learning and development activity that has taken place since the last Steering Group meeting and of learning and development opportunities available going forward.

5 Personal Development Interviews

Member Development Officer to appraise Members on the personal development interviews that have been held and to discuss the common themes that Members have raised.

6 Member Briefing and Network Events

To receive feedback on the Member Briefing / Network Event.

**MATTERS FOR INFORMATION**

7 Dates of Future Meetings

As shown in the calendar of meetings at  
<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>  
29<sup>th</sup> September 2022  
1<sup>st</sup> March 2023

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS**

Nil

*Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.*

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Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

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