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To: The Chair and Members  
of the Procedures  
Committee

County Hall  
Topsham Road  
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Date: 6 September 2021

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### **PROCEDURES COMMITTEE**

Tuesday, 14th September, 2021

A remote meeting of the Procedures Committee is to be held on the above date at 10.30 am via Teams to consider the following matters.

Phil Norrey  
Chief Executive

## **A G E N D A**

### **PART I - OPEN COMMITTEE**

1 Apologies for absence

2 Minutes

Minutes of the meeting held on 2 July 2021.

3 Items requiring urgent attention

Items which in the opinion of the Chair should be considered at the meeting as a matter of urgency.

## **MATTERS FOR DECISION**

### 4 Draft Calendar of Meetings for 2022/23 (Pages 1 - 20)

Draft calendar of meetings for 2022/2023, attached.

*Electoral Divisions(s): All Divisions*

## **MATTERS FOR DISCUSSION**

### 5 Removal of Title Honorary Alderman

Members are asked to consider whether the Council requires a mechanism by which it could withdraw / remove the title of Honorary Alderman from any person it has been previously awarded to.

Under section 249 of the Local Government Act 1972 - [Local Government Act 1972 \(legislation.gov.uk\)](https://www.legislation.gov.uk/ukpga/1972/249), the Council is able to confer the title of honorary alderman on “persons who have, in the opinion of the council, rendered eminent services to the council as past members”.

Many Local Authorities have a protocol that covers issues such as the appointment, conferment, privileges and removal of the title.

If the Committee was minded to have a safeguard in place, it could be done simply with an amendment to the articles in the Constitution on the role of the Full Council to enable it to vote on a proposal to remove the title from an individual.

Suggested wording could be:

*There may be occasions where, due to the past or future behaviour of individuals who have been appointed as Honorary Aldermen, the Council may wish to remove the title of Honorary Alderman from an individual. This decision will be taken by full Council following a report from the Chief Executive/Monitoring Officer to the Procedures Committee. Two-thirds of those present at Council must vote to pass the resolution.*

*Electoral Divisions(s): All Divisions*

## **MATTERS FOR INFORMATION**

NIL

## **PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED**

NIL

*Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.*

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