

Phil Norrey
Chief Executive

To: The Chair and Members of the
Cabinet

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 4 December 2018
Please ask for : Karen Strahan, 01392 382264

Email: karen.strahan@devon.gov.uk
:

CABINET

Wednesday, 12th December, 2018

A meeting of the Cabinet is to be held on the above date at 10.30 am in the Committee Suite - County Hall to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART I - OPEN COMMITTEE

1 Apologies for Absence

2 Minutes

Minutes of the meeting held on 14 November 2018 (previously circulated).

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

4 Announcements

5 Petitions

6 Question(s) from Members of the Council

FRAMEWORK DECISION

7 Heart of the South West - Local Industrial Strategy (Pages 1 - 14)

Report of the Chief Executive (CX/18/1) with proposals for the Governance arrangements relating to the Local Industrial Strategy, attached.

Electoral Divisions(s): All Divisions

KEY DECISIONS

8 Target Budget: 2019/2020

Report of the County Treasurer on the Target Budget, Impact of the Provisional Local Government Settlement for forthcoming year on the preparation of that year's budget and service expenditure targets.

This Report will follow shortly after 6th December 2018 which is the anticipated date for the provisional settlement from Government.

Electoral Divisions(s): All Divisions

9 Treasury Management Stewardship - Mid Year Position (Pages 15 - 20)

Report of the County Treasurer (CT/18/99) outlining the Council's Treasury and Debt Management activities during the first half of the 2018/19 financial year previously considered and endorsed by the Corporate Infrastructure and Regulatory Services Scrutiny Committee on 27 November 2018, attached.

Electoral Divisions(s): All Divisions

10 Review of Parking Exemptions for Care and Health Staff (Pages 21 - 32)

Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/93) with proposals relating to Parking Exemptions for Care and Health Staff, extending the Care Workers Parking Exemption Scheme and the management of permits, attached.

Electoral Divisions(s): All Divisions

11 Residential Short Breaks for Disabled Children

(An item taken in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 with the consent of the relevant Scrutiny Committee Chair on the grounds that any delay could adversely impact on service users).

Report of the Head of Commissioning on the Residential Short Breaks for Disabled Children service. The Report will follow.

Electoral Divisions(s): All Divisions

MATTERS REFERRED

12 Exeter Highways and Traffic Orders Committee - Travel to Work Plans (Minute 71 of 8 November 2018)

In considering the issue of travel to work plans and the role of the HATOC (Minute 71 of 8 November 2018), as requested by Councillor Atkinson in accordance with Standing Order 23(2), the Head of Planning, Transportation and Environment reported on work by a City and County Council Officer Group on accessible and simple travel to work advice and best practice planning guidance, a draft of which would be presented to the next meeting of the Committee.

The Chair referred to the role of the Committee in promoting travel to work plans and best practice for existing and new employers, in accordance with the Local Transport Plan and Transport Strategy framework, therefore the Committee RESOLVED that the Cabinet be asked to consider the Terms of Reference of the Highways and Traffic Orders Committees so they can review Travel to Work Plans and promote best practice for both existing and new employers.

Recommendation

That the Council continue the current process of providing best practice advice to planning applications, local plans and monitoring the overall impact of travel behaviour across the County. This appropriately links land use, travel patterns and planning (including travel plans). This ongoing service works well and is not necessary within the terms of reference of HATOC.

Electoral Divisions(s): All Divisions

13 North Devon Highways and Traffic Orders Committee - On-Street Parking Restrictions in South Molton (Minute 42 - 13 November 2018)

At its meeting on 13 November 2018, the North Devon Highways and Traffic Orders Committee (Minute 42), considered the matter of On-Street Parking Restrictions in South Molton, an item taken as a matter of urgency under Section 100B (4) of the Local Government Act 1972).

In discussing the matter, the Chair of the Committee referred to the need for a holistic review of on-street parking in the Town. The Committee also noted the resource issues involved and RESOLVED that a review of on-street parking in South Molton be undertaken by Officers in consultation with the Town Council and local County Councillor, subject to the availability of resources and that the Cabinet be requested to allocate additional resources for holistic parking reviews generally for Towns, as appropriate.

Recommendation

That North Devon HATOC, consider the holistic parking review of South Molton, as their priority for the HATOC waiting restrictions programme for 2019/2020, unless it is likely to be largely self-financing, in which case additional resources will be found and funded through the on street parking account.

Electoral Divisions(s): South Molton

14 North Devon Highways and Traffic Orders Committee - Speed Limits: Mondeo Way, Barnstaple; and Hamlet of Eastleigh and Holmacott, and Newton Tracey (Minute 46 - 13 November 2018)

At its meeting on 13 November 2018, the North Devon Highways and Traffic Orders Committee (Minute 46), considered this matter, as requested by Councillor Biederman, in accordance with Standing Order 23(2).

The Chief Officer for Highways, Infrastructure Development and Waste reported on the national speed limit guidance, the work of the Scrutiny Task Group who were reviewing current local and national speed limit policy for report in due course, the Speed Compliance Action Review Forum (SCARF) process and the lack of road casualty records for the location.

The Committee RESOLVED that Officers consider further options but that the Cabinet be requested to (b)(i) *to consider and review the speed limits and safety on the rural road network in Devon and write to Devon's MPs urging that they lobby Government to publish without further delay the long awaited Green Paper on Speed Limit Guidance; and (ii) to ask the Chief Constable and the Police and Crime Commissioner to adopt a proactive approach to address reckless and dangerous driving on the rural road network in Devon.*

Recommendation

That Cabinet notes the views of the North Devon HATOC, with regard to their concerns on speed limits and refers the matter to the Corporate, Infrastructure and Regulatory Services Scrutiny Committee Task Group looking at speed limits for their consideration.

Electoral Divisions(s): All Divisions

15 Health and Adult Care Scrutiny Committee - Rapid Response Spotlight Review (Minute 97 of 22 November 2018) (Pages 33 - 50)

At its meeting on 22 November 2018 (Minute 97), the Health and Adult Care Scrutiny Committee considered the Report relating to the spotlight review on Rapid Response which covered how the Rapid Response system should work, how it was working, identification of pressure points in the system and actions that might ameliorate them.

The Chair of the Review also highlighted the increased national profile of the Rapid Response service given the recently announced Government plans.

The Committee RESOLVED that the Spotlight Review be welcomed, and the recommendations be commended to the Cabinet, subject to minor revisions to the wording and deletion of recommendation 2.4 and substitution thereof with '*That consideration be given to provide a comprehensive description of the amount and type of community health and social care required at a local level*'.

The subsequently amended Report of the Spotlight Review is attached.

Recommendation

(a) That the Health and Adult Care Scrutiny Committee be thanked for its Spotlight review and associated Report and that the amended recommendations of the Review, as outlined above, be endorsed; and

(b) that the relevant Cabinet Member and Head of Service for Adult Care Operations and Health be asked to take forward the Report and progress / co-ordinate the recommendations contained therein, engaging other partners as necessary.

Electoral Divisions(s): All Divisions

16 Children's Scrutiny - Commissioning Liaison and Future Activity (Minute 90 of 26th November 2018)

At its meeting on 26th November 2018, the Children's Scrutiny Committee considered a Report of the Commissioning Liaison Scrutiny Member (CS/18/43) which updated the Committee on current and future childrens services commissioning activity.

A number of recommendations had been made within the Report, including Members being involved in the engagement processes for disabled children, families and professionals in advance of the community based short breaks tender, that a programme of involvement and oversight of new contracts be determined, with opportunities for Members to visit services and shadow commissioning officers, that services that were re-commissioned in 2017/18 such as Advocacy, Young Carers and Childrens Centres be considered for quarter 3 and 4 of 2018, and that following this, services that were commissioned in 2018 be considered in Quarter 1 and 2 of 2019 such as Homelessness Prevention and Residential Childrens Homes Framework Contract.

The Committee resolved that the work of the Commissioning Liaison Members be welcomed, and the recommendations as outlined in the Report regarding the oversight of future commissioning activity be supported by the Committee and also drawn to the attention of the Cabinet.

Recommendation

That the activity of the Commissioning Liaison Members be welcomed and the recommendations relating to Member involvement in future Children's Services commissioning activity, as outlined above, be supported and endorsed.

Electoral Divisions(s): All Divisions

STANDING ITEMS

17 Devon Safeguarding Adults Board Annual Report 2017/2018 (Pages 51 - 56)

Annual Report of the Devon Safeguarding Adults Board charting progress within Devon of national expectations and safeguarding activity.

Ms Sian Walker, Independent Chair of the Devon Safeguarding Adults Board to attend the meeting.

[NB: The Safeguarding Board Annual Report will also be available, in due course, at: <https://new.devon.gov.uk/devonsafeguardingadultsboard/>

Electoral Divisions(s): All Divisions

18 Question(s) from Members of the Public

19 Minutes (Pages 57 - 76)

Minutes of the bodies shown below are circulated herewith for information or endorsement as indicated therein:

Devon Audit Partnership – 12th November 2018
Standing Advisory Council on Religious Education – 15th November 2018
Farms Estate Interviewing Committee – 19th and 20th November 2018
Devon Education Forum – 20th November 2018

[NB: Minutes of [County Council Committees](#) are published on the Council's Website:
Minutes of the [Devon Education \(Schools\) Forum](#):
Minutes of the [South West Waste Partnership](#)
Minutes of the [Devon & Cornwall Police & Crime Panel](#)

Electoral Divisions(s): All Divisions

20 Delegated Action/Urgent Matters (Pages 77 - 78)

The Registers of Decisions taken by Members under the urgency provisions or delegated powers will be available for inspection at the meeting in line with the Council's Constitution and Regulation 13 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. A summary of such decisions taken since the last meeting is attached.

Electoral Divisions(s): All Divisions

21 Forward Plan (Pages 79 - 86)

In accordance with the Council's Constitution, the Cabinet is requested to review the list of forthcoming business (previously circulated) and to determine which items are to be defined as key and/or framework decisions and included in the Plan from the date of this meeting.

[NB: The Forward Plan is available on the Council's website at: <http://democracy.devon.gov.uk/mgListPlans.aspx?RPId=133&RD=0&bcr=1>]

Electoral Divisions(s): All Divisions

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

NIL

Notice of all items listed above have been included in the Council's Forward Plan for the required period, unless otherwise indicated. The [Forward Plan](#) is published on the County Council's website.

Notice of the decisions taken by the Cabinet will be sent by email to all Members of the Council within 2 working days of their being made and will, in the case of key decisions, come into force 5 working days after that date unless 'called-in' or referred back in line with the provisions of the Council's Constitution. The Minutes of this meeting will be published on the Council's website, as indicated below, as soon as possible.

*Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).
Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.*

Membership

Councillors J Hart (Chair), S Barker, R Croad, A Davis, R Gilbert, S Hughes, A Leadbetter, J McInnes and B Parsons

Cabinet Member Remits

Councillors Hart (Policy, Corporate and Asset Management), Barker (Resources), Croad (Community, Public Health, Transportation & Environmental Services), Davis (Infrastructure Development & Waste), R Gilbert (Economy & Skills) S Hughes (Highway Management), Leadbetter (Adult Social Care & Health Services), McInnes (Children's Services & Schools) and Parsons (Organisational Development & Digital Transformation)

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect the Council's / Cabinet Forward Plan or any Reports or Background Papers relating to any item on this agenda should contact Karen Strahan, 01392 382264. The Forward Plan and the Agenda and Minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Questions to the Cabinet / Public Participation

A Member of the Council may ask the Leader of the Council or the appropriate Cabinet Member a question about any subject for which the Leader or Cabinet Member has responsibility.

Any member of the public resident in the administrative area of the county of Devon may also ask the Leader a question upon a matter which, in every case, relates to the functions of the Council. Questions must be delivered to the Office of the Chief Executive Directorate by 12 noon on the fourth working day before the date of the meeting. The name of the person asking the question will be recorded in the minutes. For further information please contact Karen Strahan on 01392 382264 or look at our [website](#)

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



Induction loop system available

NOTES FOR VISITORS

All visitors to County Hall, including visitors to the Committee Suite and the Coaver Club conference and meeting rooms are requested to report to Main Reception on arrival. If visitors have any specific requirements or needs they should contact County Hall reception on 01392 382504 beforehand. Further information about how to get here can be found at: <https://new.devon.gov.uk/help/visiting-county-hall/>. Please note that visitor car parking on campus is limited and space cannot be guaranteed. Where possible, we encourage visitors to travel to County Hall by other means.

SatNav – Postcode EX2 4QD

Walking and Cycling Facilities

County Hall is a pleasant twenty minute walk from Exeter City Centre. Exeter is also one of six National Cycle demonstration towns and has an excellent network of dedicated cycle routes – a map can be found at: <https://new.devon.gov.uk/travel/cycle/>. Cycle stands are outside County Hall Main Reception and Lucombe House

Access to County Hall and Public Transport Links

Bus Services K, J, T and S operate from the High Street to County Hall (Topsham Road). To return to the High Street use Services K, J, T and R. Local Services to and from Dawlish, Teignmouth, Newton Abbot, Exmouth, Plymouth and Torbay all stop in Barrack Road which is a 5 minute walk from County Hall. Park and Ride Services operate from Sowton, Marsh Barton and Honiton Road with bus services direct to the High Street.

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street) and St David's and St Thomas's both of which have regular bus services to the High Street. Bus Service H (which runs from St David's Station to the High Street) continues and stops in Wonford Road (at the top of Matford Lane shown on the map) a 2/3 minute walk from County Hall, en route to the RD&E Hospital (approximately a 10 minutes walk from County Hall, through Gras Lawn on Barrack Road).

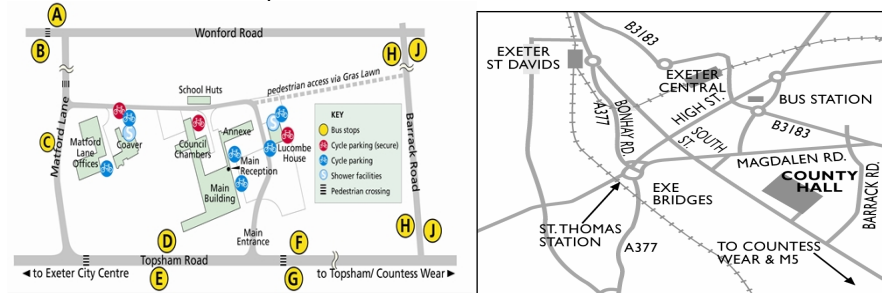
Car Sharing

Carsharing allows people to benefit from the convenience of the car, whilst alleviating the associated problems of congestion and pollution. For more information see: <https://liftshare.com/uk/community/devon>.

Car Parking and Security

There is a pay and display car park, exclusively for the use of visitors, entered via Topsham Road. Current charges are: Up to 30 minutes – free; 1 hour - £1.10; 2 hours - £2.20; 4 hours - £4.40; 8 hours - £7. Please note that County Hall reception staff are not able to provide change for the parking meters.

As indicated above, parking cannot be guaranteed and visitors should allow themselves enough time to find alternative parking if necessary. Public car parking can be found at the Cathedral Quay or Magdalen Road Car Parks (approx. 20 minutes walk). There are two disabled parking bays within the visitor car park. Additional disabled parking bays are available in the staff car park. These can be accessed via the intercom at the entrance barrier to the staff car park.



NB   Denotes bus stops

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First Aid

Contact Main Reception (extension 2504) for a trained first aider.