

Phil Norrey
Chief Executive

To: The Chairman and Members of
the Audit Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 20 March 2017
Please ask for : Wendy Simpson, 01392 384383

Email: wendy.simpson@devon.gov.uk

AUDIT COMMITTEE

Tuesday, 28th March, 2017

A meeting of the Audit Committee is to be held on the above date at 2.00 pm in the Committee Suite - County Hall to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART I - OPEN COMMITTEE


- 1 Apologies for absence
- 2 Minutes
Minutes of the meeting held on 22 November 2016 (previously circulated).
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency.
- 4 Devon County Council External Audit Plan (Pages 1 - 26)
Report of Grant Thornton (CT/17/33), attached.
- 5 Devon Pension Fund External Audit Plan (Pages 27 - 44)
Report of Grant Thornton (CT/17/34), attached.
- 6 External Audit Progress Report and Update (Pages 45 - 62)
Report of Grant Thornton (CT/17/35), attached.
- 7 Internal Audit Plan 2017/18 (Pages 63 - 92)
Report of the County Treasurer (CT/17/27), attached.

- 8 Internal Audit Strategy 2017/18 (Pages 93 - 100)
Report of the County Treasurer (CT/17/29), attached.
- 9 Internal Audit Charter 2017/18 (Pages 101 - 110)
Report of the County Treasurer (CT/17/28), attached.
- 10 Devon County Council - Control Environment (Pages 111 - 128)
Report of the County Treasurer (CT/17/30), attached.
- 11 Admitting New Partners to the Devon Audit Partnership (Pages 129 - 130)
Report of the County Treasurer (CT/17/32), attached.
- 12 Highway Infrastructure Code
Update from the County Treasurer.
- 13 Corporate Risk Management (Pages 131 - 146)
Report of the County Treasurer (CT/17/31), attached.
- 14 Future Meetings
Please use link below for County Council Calendar of Meetings:
<http://democracy.devon.gov.uk/ielistmeetings.aspx?CId=161&Year=0>

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Membership
Councillors R Edgell (Chairman), C Clarence (Vice-Chair), J Berry, F Biederman, A Hannan, D Hannon and B Hughes
Declaration of Interests
Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.
Access to Information
Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Wendy Simpson on 01392 384383. Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.
Webcasting, Recording or Reporting of Meetings and Proceedings
The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: http://www.devoncc.public-i.tv/core/
In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.
Emergencies
In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.
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Please switch off all mobile phones before entering the Committee Room or Council Chamber
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 Induction loop system available