

To: The Chairman and Members of the  
Devon Education Forum

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

(See below)

Your ref: Date: 16 March 2011 Phone: 01392 382305 e-mail: schools.forum@devon.gov.uk  
My ref: Please ask for: Mrs F Rutley Fax: 01392 382286

## **DEVON EDUCATION FORUM**

Wednesday 23 March 2011

A meeting of the Devon Education Forum will be held on the above date at **1pm at County Hall, Exeter** to consider the following matters.

P NORREY  
CHIEF EXECUTIVE

***Please note start time of 1pm  
This will be preceded by a light buffet lunch at 12.30pm.  
It would be helpful if members were to confirm their attendance***

## **AGENDA**

### **PART I – OPEN COMMITTEE**

1. Apologies

2. Minutes of the meeting held on 19 January 2011 attached (Page 1).

DAPH have requested the following additional words to the Stepping Stones Update minute (514)

At the end of penultimate paragraph of the discussion section, ie line 11, after "if this information could be obtained" add:-

*"...before strategic disinvestment/reinvestment was considered so there was equality and best value for all children in Devon."...*

3. Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

1.10pm

4. Membership

Director for Learning & Schools to report on discussions at the Head's Liaison Group (HLG) on 7 February when it was discussed that a number of existing Devon Education Forum members were now expected to be in academy schools in the not too distant future. It has been suggested that it is considered whether a task & finish group should be established to consider the membership implications of this for the Forum and/or for this to be the focus for a Forum conference to replace the November 2010 conference date that was postponed. Ideally discussions should take place during the early part of the summer term. HLG have requested to be updated on this on 4 April 2011.

1.20pm

5. Matters Arising from the Last Meeting and Report back on Issues Raised with Cabinet

To consider any matters arising from the last meeting where not otherwise covered on this agenda and to report on items considered at the Cabinet.

1.25pm

6. Director's Update

Briefing note of the Director for Learning & Schools attached (Page 9).

**A: SPECIFIC AGENDA ITEMS**

**ITEMS FOR DECISION**

1.45pm

7. Finance Update

Report of Executive Director of Children and Young People's Services (DEF/11/04) attached (Page 17).

1.55pm

8. Formula Consultation – Report of the Task & Finish Group

Report of the Executive Director of Children and Young People's Services (DEF/11/05) attached (Page 20).

2.20pm

9. Internal Audit Investigation (Stepping Stones) (min 501)

Executive Director of Children and Young People's Services to report.

2.30pm *B R E A K*

2.45pm

10. DAPH Paper on Taking the Devon Education Forum Forward

Report of the Devon Association of Primary Heads (DEF/11/10) attached (Page 25).

3pm

11. School Leadership Support Service Progress Report (min 450)

Report of the Executive Director of Children and Young People's Services (DEF/11/07) attached (Page 29).

#### **ITEMS FOR DEBATE AND INFORMATION**

3.10pm

12. Devon Catering and Cleaning Service Update

Executive Director of Children and Young People's Services to report.

3.25pm

13. SEN Green Paper

Executive Director of Children and Young People's Services to report.

#### **B: STANDARD AGENDA ITEMS**

#### **ITEMS FOR DEBATE AND INFORMATION**

3.40pm

14. Safeguarding in Devon Schools Report: Update

Report of Executive Director of Children and Young People's Services (DEF/11/09) attached (Page 34).

3.50pm

15. Standing (and other) Groups

(a) To review action for the Forum from its groups and to receive minutes:-

(i) School Finance Group

Minutes of the meetings held on 11 January and 8 March 2011 attached (Page 35).

(ii) Forum for Learning and Achievement

Minutes of the meetings held on 2 March 2011 attached (Page 46).

(iii) School Organisation Forum

Minutes of the meeting held on 6 January and 1 March 2011 attached (Page 51).

(iv) Commissioning Board

Executive Director of Children and Young People's Services to report on the future role of this standing group.

(b) Representations and progress from various standing and task & finish groups

Nil.

(c) Minutes for information

(i) 14-19 Strategic Leadership Group

nil.

(ii) Local Admissions Forum

nil.

4.10pm

16. Correspondence

Letter received from Lord Hill, Parliamentary Under Secretary of State for Schools dated 31 January 2011 attached (Page 59).

17. Dates of Future Meetings

To note the Forum's calendar of meetings as previously agreed.

All meetings to commence at 1pm at County Hall, Exeter (unless otherwise indicated):-

**Wed 11 May 2011 at 2pm** (revised time)

Wed 29 June 2011

Wed 28 September 2011

Fri 4 November 2011 (conference) *for members only, all day, venue to be confirmed*

Wed 7 December 2011

Wed 18 January 2012

Wed 21 March 2012

Wed 16 May 2012

4.15pm **C L O S E**

## **VOTING**

**FAILED AMENDMENTS AND VOTING FIGURES MAY BE RECORDED WHERE REQUESTED BY AN ASSOCIATION OR SINGLE MEMBER REPRESENTATIVE (for contentious issues)**

**VOTING REPRESENTATIVES ARE SCHOOLS AND NON-SCHOOLS MEMBERS**  
(FORMAL OBSERVERS AND ANY SUBSTITUTE MEMBER ATTENDING IN ADDITION TO THEIR RESPECTIVE FULL MEMBER ARE EXEMPT FROM VOTING)

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

The Devon Education Forum web is [www.devon.gov.uk/schoolsforum](http://www.devon.gov.uk/schoolsforum)

## **Membership**

### **Schools Members**

#### Primary School Headteachers (6)

Mrs J Baker (Barnstaple, Orchard Vale), Mr M Boxall (Exeter, Montgomery), Mrs H Nicholls (South Brent), Ms A Ladbrook (East Worlington), Mr P Walker (Sidmouth, St Nicholas), Mrs L Wells (Lydford).

*(Substitutes: Mr G Chown (Tiverton, Wilcombe), Mr J Galling (Exmouth, Brixington), Mr P Jones OBE (Blackpool)).*

#### Primary School Governors (6)

Mrs P Barnard (Sandford), Mr R Butler (Axminster), Mr M Dobbins (Exmouth, Marpool), Ms J Frith (Honiton, Littleton); Mrs Y Short (Newton Abbot, Bearnes) Mr D Tall (Meavy); *(Substitute: Ms A Blewett).*

#### Secondary School Headteachers (6)

Mr D Chapman (Okehampton CC), Mr D Fitzsimmons (Holsworthy CC), Mr V Game (Teign School), Ms F Jarrett (King's, Ottery St Mary), Mr D Sherratt (Braunton CC), Ms M Street (Isca)

*(Substitute: vacancy).*

#### Secondary School Governors (6)

Commander M Bamborough (Gt Torrington CC), Mr M Canham (Barnstaple The Park School), Mr I Courtney (Okehampton College), Mr D Paterson (Newton Abbot, College), Mrs C Williams (Coombeshead CC), Dr C Woodhouse (The Axe Valley CC)

*(Substitute: Mrs M Govier).*

#### Special School Headteacher (1)

Mr K Bennett (Marland) *(Substitute: Ms J Warne)*

#### Special School Governor (1)

Mrs F Butler (Marland School)

#### Nursery School (1) (Headteacher or Governor)

Mrs S Baker

### **Academies Members**

Mrs L Heath

### **Non-Schools Members** *(1 from each of the following, unless otherwise specified)*

#### Exeter Diocesan Board of Education

Ms A Sheldrake

#### Roman Catholic Diocese

Ms T Blyth

#### Teachers Consultative Committee

Mr M Gurney

#### Devon Youth Network

Mrs R Henderson

#### Officer with Responsibility for Vulnerable Children

Ms D Booth

#### TRIO (Early Years, Private, Voluntary and Independent providers)(2)

Ms M Hocking and Ms E Lincoln

14-19

14-19 SLG: Mr J Peart *(Substitute: Ms J Foster)*

### **Formal Observers (6) (Non-voting)**

#### Devon County Council

Councillor C Channon (Cabinet Member - Schools & Skills)

Councillor V Newcombe (Chairman - CYPS Scrutiny Committee);

Councillor A Davis (Cabinet Member - Children's Health & Wellbeing)

#### CYPS Early Years and Child Care Service

Mrs F Butler

Joint Consultative Committee (CYPS Directorate) Mr S Ryles *(Substitute: Ms L French)*

