

# Scrutiny Work Programme

The Scrutiny Work Programme details the planned activity to be undertaken over the coming months. The items on the work programme are determined by the Committee in line with the Council's Scheme of Delegation (Part 3 of the Constitution) and the Scrutiny Procedures Rules. This includes provision for the rights of County Councillors to ask for any matter to be considered by a Committee or to call-in certain decisions

Co-ordination of the activities of Scrutiny Committees is undertaken by the Chairmen and Vice-Chairmen of Scrutiny Committees to avoid duplication of effort and to ensure that the resources of the Council are best directed to support the work of Scrutiny Committees.

Before an issue is added to the work programme Members should consider:

- Whether the issue is in the public interest
- Is there a change to National Policy?
- Does it affect people across Devon?
- Are there performance concerns?
- Is it a safety issue?
- Can scrutiny add value by looking at it?
- Is it ACTIVE ? –

The Work Programme will be submitted to and agreed by Scrutiny Committees at each meeting and will be published on the Council's website as soon as possible thereafter.

An up to date version of this Plan will also be available for inspection from the Democratic Services and Scrutiny Secretariat at County Hall, Topsham Road, Exeter (Telephone: 01392 382296) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge.

The Timescales/dates are indicative of when a Scrutiny Committee will review the item it is however possible that they may need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date Plan.

# Children's Scrutiny Committee

Date	Masterclass (Members only)	Committee (Public Meeting)
	<p><b>Purpose:</b> An information sharing session where issues can be presented informally to members to raise awareness and increase knowledge– open to all members of the Council. No formal minutes or notes taken.</p> <p><b>Frequency:</b> The morning before each Committee meeting</p>	<p><b>Purpose:</b> A formal public meeting where active items are discussed and actions taken. Covered by the constitution.</p> <p><b>Frequency:</b> Approx. 5 times a year</p>
11 September 2017	<ul style="list-style-type: none"> <li>- Early Help</li> <li>- Early Years Funding</li> </ul>	<ul style="list-style-type: none"> <li>- MASH Re-Design</li> <li>- 2017/18 Children's Social Work Improvement Plan</li> <li>- SEND</li> <li>- Independent Reviewing Unit Annual Report</li> <li>- Performance – Education including Initial Outcomes for Key Stage 2 Universal and Children in Care</li> <li>- Performance – Children's Social Care</li> </ul>
16 November 2017	<ul style="list-style-type: none"> <li>- Quality Assurance Framework / Scrutiny Relationship with Devon Safeguarding Children's Board</li> <li>- ICS</li> </ul>	<ul style="list-style-type: none"> <li>- In -Year Budget Briefing</li> <li>- Children in Care Strategy</li> <li>- Children &amp; Young People's Emotional Health &amp; Wellbeing</li> <li>- Improvement Board North</li> <li>- Improvement Board Children In Need</li> <li>- Improvement Board Early Help</li> <li>- Performance – Education Quarterly Update including Annual Inclusion Report, and Annual Attainment Report</li> <li>- Devon Inclusion Project</li> </ul>

Date	<b>Masterclass</b> (Members only)	<b>Committee</b> (Public Meeting)
		<ul style="list-style-type: none"> <li>- Performance – Children’s Social Care</li> <li>- Commissioning and Re-Design Children’s Health Services</li> <li>- Children and Young People’s Plan</li> <li>- School Exclusions 2016/17</li> </ul>
23 January 2018	<ul style="list-style-type: none"> <li>- TBC</li> </ul>	<ul style="list-style-type: none"> <li>- Performance – Education including Annual Children in Care Report</li> <li>- Performance – Children’s Social Care</li> <li>- SEND Improvement Board Update/ High Needs Block</li> <li>- School Transport</li> <li>- Children’s Centres</li> <li>- Joint Targeted Area Inspection</li> <li>- Workforce Data</li> <li>- Domestic &amp; Sexual Violence &amp; Abuse</li> <li>- Children’s Services Budget 2017/18</li> </ul>
19 March 2018	<ul style="list-style-type: none"> <li>- TBC</li> </ul>	<ul style="list-style-type: none"> <li>- Top 10 Update</li> <li>- Performance – Education</li> <li>- Performance – Children’s Social Care</li> <li>- School Organisation including Small Schools</li> <li>- PRU Provision</li> <li>- Youth Offending, Substance Misuse and Safer Devon Partnership Board</li> </ul>
June 2018	<ul style="list-style-type: none"> <li>- TBC</li> </ul>	<ul style="list-style-type: none"> <li>- TBC</li> </ul>

## Health & Adult Care Scrutiny Committee

Date	Masterclass (Members only)	Committee (Public Meeting)
	<p><b>Purpose:</b> An information sharing session where issues can be presented informally to members to raise awareness and increase knowledge— open to all members of the Council. No formal minutes or notes taken.</p> <p><b>Frequency:</b> The morning before each Committee meeting</p>	<p><b>Purpose:</b> A formal public meeting where active items are discussed and actions taken. Covered by the constitution.</p> <p><b>Frequency:</b> Approx. 5 times a year</p>
21 September 2017	<ul style="list-style-type: none"> <li>- New Models of Care illustrated by ICE</li> <li>- HealthWatch</li> </ul>	<ul style="list-style-type: none"> <li>- STP Acute services review (inc. Maternity units)</li> <li>- Performance</li> <li>- Scoping exercise: NHS in Devon - response to the Cabinet notice of motion</li> </ul>
21 November 2017	<ul style="list-style-type: none"> <li>- Mental Health</li> <li>- Delayed transfer of care</li> <li>- Budget</li> </ul>	<ul style="list-style-type: none"> <li>- Mental health</li> <li>- ICE</li> <li>- Budget and Public Health Grant</li> <li>- Adult Social Care Annual Report and outcomes framework</li> </ul>
25 January 2018	<ul style="list-style-type: none"> <li>- CQC</li> <li>- Peer review findings?</li> <li>- Disabilities transformation plan</li> </ul>	<ul style="list-style-type: none"> <li>- Budget</li> <li>- Devon Safeguarding Adults Board</li> </ul>
22 March 2018	<ul style="list-style-type: none"> <li>- Transition</li> <li>- Short term offer</li> </ul>	<ul style="list-style-type: none"> <li>- Peer review findings</li> <li>- Disabilities transformation plan</li> </ul>

# Corporate Infrastructure & Regulatory Services Scrutiny Committee

Date	Masterclass (Members only)	Committee (Public Meeting)
	<p><b>Purpose:</b> An information sharing session where issues can be presented informally to members to raise awareness and increase knowledge– open to all members of the Council. No formal minutes or notes taken.</p> <p><b>Frequency:</b> The morning before each Committee meeting</p>	<p><b>Purpose:</b> A formal public meeting where active items are discussed and actions taken. Covered by the constitution.</p> <p><b>Frequency:</b> Approx. 5 times a year</p>
26 September 2017	<ul style="list-style-type: none"> <li>- Performance Management / Risk management – How do I use it?</li> <li>- Workforce Planning / Development / Apprenticeships</li> <li>- Visit to the HOCC</li> </ul>	<ul style="list-style-type: none"> <li>- Update on the review of school building materials and fire safety</li> <li>- Cyber resilience – in light of recent attacks on NHS and other organisations</li> <li>- The role of the LEP in supporting the Devon Economy – Chris Garcia (Chief Exec) to attend</li> <li>- Deprivation of Liberty Safeguards – impact of new legislation</li> <li>- NPS 10 Year review and scrutiny of future commissioning</li> <li>- Corporate Energy Storage progress</li> <li>- Broadband &amp; Mobile Phone Connectivity Task Group update</li> </ul>
28 November 2017	<ul style="list-style-type: none"> <li>- Emergency Planning</li> <li>- Community Enhancement Fund</li> </ul>	<ul style="list-style-type: none"> <li>- Budget 2017/18 In Year Briefing</li> <li>- HoSW proposed Joint Committee Productivity Plan</li> <li>- Flood Risk Management (to include representation from District Councils)</li> <li>- Treasury Management Mid Year Report</li> <li>- Local Policing Spotlight Review report</li> <li>- Community Strategy / Update following on from Communities</li> </ul>

Date	Masterclass (Members only)	Committee (Public Meeting)
		Task Group - Broadband & Mobile Phone Connectivity Task Group update
31 January 2018	- Highways performance monitoring - Understanding and use of highway accident data	- Budget Scrutiny - Co-ordination of Highway activity (to include quality of Highway reinstatements) - Treasury Management Strategy - Income Generation Task Group – update on recommendations - Broadband & Mobile Phone Connectivity Task Group update
27 March 2018	- Sustainable transport plans (impact on congestion, healthy lifestyles etc)	- Congestion and Air Quality - Monitoring of PFI Contracts - Audit Annual Report - Risk Management Annual Report - Impact of gambling on individuals, families and communities - Agriculture Task Group – update on recommendations - Broadband & Mobile Phone Connectivity Task Group update
June 2018	- TBC	- Skanska – first year of operation - Broadband & Mobile Phone Connectivity Task Group update

# Scrutiny Task Group and Spotlight Reviews

**Task Group:** An in-depth review undertaken by a small group of Members over a number of meetings, will determine its own terms of reference and report back to public committee with recommendations.

**Spotlight Review:** A short, sharp, focussed investigation, usually undertaken on one day, will report back to public committee with recommendations.

**Frequency:** Determined by Committee, good practice is for a limited number to look at in depth, focussed issues e.g. 2 per committee.

Start date	Scrutiny Committee	Title/description	Chair	Anticipated end date
June 2017	Children's Scrutiny	Re-Commissioning of Children's Centres	CLlr RobHannaFord	TBC
July 2017	Children's Scrutiny	Children & Young People's Emotional Health & Wellbeing	CLlr Christine Channon	November/January
August 2017	Corporate Infrastructure & Regulatory Services	Broadband & Mobile Phone Connectivity Task Group	CLlr Alistair Dewhirst	Ongoing
August 2017	Health & Adult Care	(TBC) Scoping exercise NHS in Devon: Cabinet notice of motion	CLlr Brian Greenslade	November
Summer 2017	Health & Adult Care	Better Care Fund and additional monies	CLlr Hilary Ackland	TBC
October 2017	Corporate Infrastructure & Regulatory Services	Impact of Changes to local Policing Spotlight Review	CLlr Alistair Dewhirst	November