

SCRUTINY COMMITTEES' TERMS OF REFERENCE

(Extract from Part 3 of the Council's Constitution)

9.2 Corporate, Infrastructure and Regulatory Services Scrutiny Committee

(1) To review the implementation of the Council's existing policy and budget framework and ensure effective scrutiny of the Council's Treasury Management Strategy and policies and consider the scope for new policies for the Council's use and management of its resources and the discharge of its corporate and strategic services and governance arrangements and community safety activity, including emergency planning 30 and the Council's functions in the scrutiny of authorities responsible for crime and disorder strategies;

(2) To review the implementation of existing policies and to consider the scope for new policies with regard to all aspects of the discharge of the Council's 'place shaping and universal population services' functions concerning the environment, economic activity and enterprise, integrated planning and transport and community services, including libraries, arts and cultural heritage of the County, an integrated youth service and post 16 education & skills;

(3) To assess the effectiveness of decisions of the Cabinet in these areas of the Council's statutory activity and relate overview and scrutiny to the achievement of the Council's strategic priorities and objectives and of delivering best value in all its activities;

(4) To make reports and recommendations as appropriate arising from this area of overview and scrutiny.

9.3 Children's Scrutiny Committee

(1) To review the implementation of existing policies and to consider the scope for new policies for all aspects of the discharge of the Council's functions concerning the provision of personal services for children including social care, safeguarding and special needs services, schools and learning;

(2) To assess the effectiveness of decisions of the Cabinet in these areas of the Council's statutory activity;

(3) To relate scrutiny to the achievement of the Council's strategic priorities and objectives and of delivering best value in all its activities;

(4) To make reports and recommendations as appropriate arising from this area of overview and scrutiny.

9.4 Health & Adult Care Scrutiny Committee

(1) To review the implementation of existing policies and to consider the scope for new policies for all aspects of the discharge of the Council's functions concerning the provision of personal services for adults including social care, safeguarding and special needs services and relating to the health and wellbeing of the people of Devon, including the activities of the Health & Wellbeing Board, and the development of commissioning strategies, strategic needs assessments and, generally, to discharge its functions in the scrutiny of any matter relating to the planning, provision and operation of the health service in Devon;

(2) To assess the effectiveness of decisions of the Cabinet in these areas of the Council's statutory activity;

(3) To relate scrutiny to the achievement of the Council's strategic priorities and to its objectives of promoting sustainable development and of delivering best value in all its activities;

(4) To make reports and recommendations as appropriate arising from this scrutiny to the County Council and to the Secretary of State for Health, in accordance with the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

CABINET MEMBER REMITS

(Extract from Part 3 of the Council's Constitution)

8.1 Policy & Corporate

Responsibility for the strategic direction and the development of external relations and partnerships and oversight of the formulation and coordination of corporate planning and policy development within the Council's Policy and Budget Framework and, in particular, the oversight of its governance and external affairs arrangements and the development of the Farms Estate.

8.2 Resources & Asset Management

Responsibility for the management of the Council's finances, property and trading units, the use of its assets and the development of its estates, including the schools' and education property portfolio and oversight of the Council's annual budget setting, medium and long term financial planning, monitoring of expenditure, year-end closure of accounts and Treasury Management activities so as to achieve value for money in the delivery of Council services.

8.3 Adult Social Care & Health Services

Responsibility (a) as Lead Member for Adult Social Care for the discharge of all the Council's statutory functions, powers and duties under Social Services legislation and all the functions of the Council which relate to the care and welfare of adults and those entering adulthood, including those with additional needs, the commissioning of integrated social care and health services for those in need; adult protection and harm reduction services and the provision of services for families with most complex needs and support for carers and (b) for fulfilling the Council's statutory lead role in relation to the Council's Health & Wellbeing Board.

Cabinet liaison for co-ordinated management of the Council's plans and policies and the integrated delivery of services for the people of Exeter by the County Council and partner organisations acting as the Cabinet proponent for advancing the needs of and aspirations of the County's Capital City.

8.4 Children's Services and Schools

Responsibility as Lead Member for Children's Services, for the discharge of all the Council's statutory functions, powers and duties in relation to children's social care and education and learning: this to include the Council's functions as local education authority particularly in respect of schools, support to children with special educational needs, provision of learning services, strategic commissioning of integrated services for children & young people, school planning, school transport and early years services; for child protection and harm reduction services, the Youth Offending Service, children in care and support for young carers: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of these services.

8.5 Highway Management

Responsibility for the discharge of the Council's powers and duties as a Highway Authority, taking particular account of road safety requirements and asset management of the county highway network and for the implementation of a Local Transport Plan including the provision of cycle routes; having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

8.6 Infrastructure Development & Waste

Responsibility for delivering the Council's major infrastructure schemes including transportation links and the children's and adults services, highways, environment and corporate capital programmes, in cooperation with other Cabinet Members, integrating resources and utilising external partner relationships, and for the discharge of the Council's functions relating to waste disposal, recycling and energy-related issues: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

8.7 Economy and Skills

Responsibility for fulfilling the Council's role in relation to Local Enterprise Partnerships (LEPs) and the promotion of and economic development of the county; the encouragement of employment through regeneration and investment; fulfilling the Council's lead role relating to the provision of post-16 education, training and skills for employment in schools, colleges and other settings and for the provision of trading standards and consumer protection: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

8.8 Community, Public Health, Transportation and Environmental Services

Responsibility for strategic and infrastructure planning generally and for the provision of transport services in the community, for flooding and coast protection planning and for those Council services which safeguard individuals in the community and enhance their quality of life: in particular carbon reduction, climate change, countryside management, heritage, conservation, gypsies and travellers, community safety and emergency planning. Responsible also for the Registration Service and for the provision of a basic adult learning services, a library and archives service and support for the arts and for the discharge of all the Council's statutory functions, powers and duties in relation to the provision of youth services.

Responsibility for the discharge of the Council's public health functions and health protection and promoting the health and wellbeing of the public.

Liaising with public sector bodies and the voluntary and community sector (the Third Sector) in Devon such as the Citizens Advice Bureau, the Council for Voluntary Services and Devon Communities Together to develop such relationships for mutual advantage and community gain, working together for the benefit of people and communities in Devon.

8.9 Organisational Development & Digital Transformation

Responsibility for co-ordinating the management of organisational development and digital transformation in the Council to secure the effective and efficient delivery of services, including oversight of the process for divestment of services and for the continuous improvement of performance and risk management across the Council, for all staffing issues which fall outside the remit of the Personnel Partnership, the development of the Council's IT and procurement systems and oversight of the Council's legal and communications services and community engagement of the Council, including Freedom of Information, customer service arrangements and access to services by users and clients.